

**APPLICATION FOR BUILDING PERMIT  
CITY OF SNELLVILLE, GEORGIA**

FOR CITY USE ONLY

Date Rcvd: \_\_\_\_\_

Permit No. \_\_\_\_\_

MAIL OR HAND DELIVER

**DESCRIPTION OF WORK (Please mark all that apply)**  RESIDENTIAL  COMMERCIAL

- |   |                                     |                                     |   |
|---|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> NEW CONSTRUCTION | <input type="checkbox"/> ADDITION   | <input type="checkbox"/> REPAIR     | <input type="checkbox"/> ACCESSORY STRUCTURE  |
| <input type="checkbox"/> INTERIOR FINISH  | <input type="checkbox"/> ALTERATION | <input type="checkbox"/> SHELL ONLY | <input type="checkbox"/> MONUMENT / WALL SIGN |

Description of Proposed Construction \_\_\_\_\_

Project Name or Business Location Name \_\_\_\_\_

Job Address \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_

Project/Subdivision \_\_\_\_\_ Tax Parcel # \_\_\_\_\_ - \_\_\_\_\_ Zoning \_\_\_\_\_

**BUILDING INFORMATION (NEW OR AFFECTED AREA ONLY)** Basement / Slab / Crawl Space (Circle One) \_\_\_\_\_

Stories \_\_\_\_\_ Rooms \_\_\_\_\_ Baths \_\_\_\_\_ Bedrooms \_\_\_\_\_ Heated Sq.Ft. \_\_\_\_\_ Total Sq.Ft. \_\_\_\_\_

Lot Size \_\_\_\_\_ Water Tap # \_\_\_\_\_ Sewer Tap # \_\_\_\_\_ Septic # \_\_\_\_\_ On Septic:  Yes  No

Sprinkler (Protected)  Unprotected (Check One) **Construction Contract Price \$** \_\_\_\_\_

**TYPE OF CONSTRUCTION (NEW CONSTRUCTION ONLY)** -IA -IB -IIA -IIB -IIIA -IIIB -IV -VA -VB

**OCCUPANCY TYPE (GROUP DESCRIPTIONS ON INTERNATIONAL BUILDING CODE LISTING)**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> -A-1 Assembly, theaters, with stage                         | <input type="checkbox"/> -E Educational                               | <input type="checkbox"/> -M Mercantile                                     |
| <input type="checkbox"/> -A-1 Assembly, theaters, w/o stage                          | <input type="checkbox"/> -F-1 factory and industrial, moderate hazard | <input type="checkbox"/> -R-1 Residential, hotels                          |
| <input type="checkbox"/> -A-2 Assembly, nightclubs                                   | <input type="checkbox"/> -F-2 Factory and industrial, low hazard      | <input type="checkbox"/> -R-2 Residential, multiple family                 |
| <input type="checkbox"/> -A-2 Assembly, restaurants, bars, banquet halls             | <input type="checkbox"/> -H-1 High Hazard, explosives                 | <input type="checkbox"/> -R-3 Residential, one- and two-family             |
| <input type="checkbox"/> -A-3 Assembly, churches                                     | <input type="checkbox"/> -H234 High Hazard                            | <input type="checkbox"/> -R-4 Residential, care/assisted living facilities |
| <input type="checkbox"/> -A-3 Assembly, general, community halls, libraries, museums | <input type="checkbox"/> -H-5 HPM                                     | <input type="checkbox"/> -S-1 Storage, moderate hazard                     |
| <input type="checkbox"/> -A-4 Assembly, arenas                                       | <input type="checkbox"/> -I-1 Institutional, supervised environment   | <input type="checkbox"/> -S-2 Storage, low hazard                          |
| <input type="checkbox"/> -B Business   | <input type="checkbox"/> -I-2 Institutional, incapacitated            | <input type="checkbox"/> -U Utility, Garages, miscellaneous                |
|  | <input type="checkbox"/> -I-3 Institutional, restrained               |  |
|  | <input type="checkbox"/> -I-4 Institutional, day care facilities      |  |

**OWNER** \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Business License # \_\_\_\_\_ Issuing Authority \_\_\_\_\_ Exp. Date \_\_\_\_\_

As the contractor, builder, owner or authorized agent, I hereby apply for a permit to erect/alter and use the structure as described herein and/or shown on accompanying plans and specifications. If a plot plan is required, said structure will be located as shown on the plot plan. If the permit is granted, I shall construct same according to the development regulations, ordinances and code of the City of Snellville. Further, I shall be responsible for complying with all subdivision protective covenants (where applicable) and required set backs. I also understand that the structure authorized by the permit shall not be occupied or used until all inspections have been made, all re-inspection fees and fines paid and the Certificate of Occupancy/Completion has been issued by the Department of Planning & Development (and by the Gwinnett County Department of Fire & Emergency Services, when applicable). Applicant must hold a valid Occupational Tax Certificate (AKA "business License") for the type of construction covered by the permit issued. A homeowner is not required to have an Occupational Tax Certificate if building one's own personal home (not more than one home per year). I understand that before any inspections will be made, erosion control measures must be installed and properly maintained daily and licensed subcontractor affidavits must be submitted and accepted. I hereby certify that I am the property owner or the authorized agent of the property owner and that all information contained hereon is true and accurate.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_