

PUBLIC HEARING & REGULAR BUSINESS MEETING OF MAYOR AND COUNCIL CITY OF SNELLVILLE, GEORGIA MONDAY, MARCH 10, 2025

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Norman A. Carter Jr., Kerry Hetherington, Cristy Lenski, and Gretchen Schulz. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Tony Powell with Powell and Crowley, Chief Greg Perry, Planning and Development Director Jason Thompson, Parks and Recreation Director Lisa Platt, Public Information Officer Brian Arrington, IT Administrator Erika Fleeman and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 7:38 p.m.

INVOCATION

Mike Sabbagh gave the invocation.

PLEDGE TO THE FLAG

Snellville Youth Commission students led the Pledge of Allegiance.

CEREMONIAL MATTERS

None

MINUTES

Approve the Minutes of the February 24, 2025 Meetings

Council Member Lenski made a motion to approve the February 24, 2025 minutes, 2nd by Mayor Pro Tem Warner; voted 6 in favor and 0 opposed, motion approved.

INVITED GUESTS

South Gwinnett High School (SGHS) Students - Civic Week Introduction

Francesca Thompson, Academy Coach with SGHS, talked about what students are being introduced to during Civics Week.

COMMITTEE / DEPARTMENT REPORTS

Snellville Youth Commission

SYC Students Daye Kebe, Tomiya Adedipe, Amy Corea, Eden Giday, and Abdul Kolawole each spoke about the SYC's goals and activities as well as future plans for the organization.

APPROVAL OF THE AGENDA

Council Member Lenski made a motion to approve the agenda, 2nd by Council Member Carter; voted 6 in favor and 0 opposed, motion approved.

City of Snellville Administration Department

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PUBLIC HEARING

<u>2nd Reading – UDO 25-01 – Consideration and Action on Amendment #8 to the Text of Chapter 200 (Zoning and Land Use) of the Snellville Unified Development Ordinance</u>

Planning Director Thompson stated that the Planning Commission recommended approval of the text amendments and then gave a brief explanation of the changes.

Mayor Bender opened the floor to public comment. No one came forward so Mayor Bender closed public comment.

Council Member Schulz made a motion to approve amendment #8 to the text of Chapter 200 (Zoning and Land Use) of the Snellville Unified Development Ordinance, 2nd by Mayor Pro Tem Warner; voted 6 in favor and 0 opposed, motion approved. (A copy of UDO 25-01 is attached to and made a part of these minutes.)

2nd Reading – ORD 2025-04 - Consideration and Action on an Ordinance to Amend the Alcoholic Beverage Ordinance (Chapter 6); To Provide for and Amend Procedures for Obtaining Special Event Licenses and Special Event Spaces to Obtain Alcohol Licenses; To Provide Severability; To Repeal Conflicting Ordinances; To Provide an Effective Date; And for Other Purposes

Planning Director Thompson explained that certain updates in the UDO made it necessary to update the Alcoholic Beverage Ordinance (Chapter 6) along with doing some additional clean up.

Mayor Bender opened the floor to public comment. No one came forward so Mayor Bender closed public comment.

Mayor Pro Tem Warner made a motion to approve ORD 2025-04 to amend the Alcoholic Beverage Ordinance (Chapter 6); to provide for and amend procedures for obtaining special event licenses and special event spaces to obtain alcohol licenses; to provide severability; to repeal conflicting ordinances; to provide an effective date; and for other purposes, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved. (A copy of ORD 2025-04 is attached to and made a part of these minutes.)

1st Reading - RZ 24-04 LUP 24-02 — Consideration and Action on applications by KJ Luxury Homes, LLC (applicant) and Summit Chase Country Club, Inc. (property owner) requesting: a) to amend the Snellville 2045 Future Land Use Map from Park/Residential to Residential —Low Density; and, b) amend the Official Zoning Map from RS-30 (Single-family Residential) District to RS-5 (Single-family Residential) District for a 150-lot single-family detached subdivision and 19.66± acres of open space including country club style tennis courts, swimming pool, clubhouse and other amenities for residents to enjoy on a 95.386± acre vacant, unused golf course and country club site with a gross density of 1.57 lots per acre, situated along Green Turf Drive and Classic Drive, 3197 Classic Drive, Snellville, Georgia (Tax Parcel 5093 106) Mayor Pro Tem Warner made a motion to waive the first reading and place on the March 24, 2025 agenda for the second reading and public hearing, 2nd by Council Member Lenski; voted 6 in favor and 0 opposed, motion approved.

CONSENT AGENDA (Please see *Note)

None

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OLD BUSINESS

None

NEW BUSINESS

Consideration and Action on Adoption of RES 2025-02 - Resolution to Adopt a Revised Fee Schedule for the Planning and Development Department [Bender]

Planning Director Thompson explained that House Bill 461 changed the fee structure, creating a tiered system. The revised fee schedule would create the new tiers as well as updates other fees that are out of date.

Council Member Lenski made a motion to approve RES 2025-02 adopting a revised fee schedule, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved. (A copy of RES 2025-02 is attached to and made a part of these minutes.)

Consideration and Action on Award of Bid for the Construction of a New Community/Recreation Center at T.W. Briscoe Park [Bender]

Mayor Bender explained that the Community Recreation Center has been a concept in Phase 3 of the Park Master Plan for almost twenty (20) years. The City was able to bid the project and received bids close to the budgeted cost.

Council Member Lenski made a motion to award the bid to Place Services, Inc in the amount of \$11,373,602, 2nd by Council Member Carter; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Approval of New Purchasing Policy [Bender]

Mayor Bender explained that the old sealed bid threshold was \$10,000 and that due to rising costs that number is no longer reasonable. The purchasing policy has been updated to reflect rising costs by raising the sealed bid threshold to \$75,000 as well as adjusting other limits.

Council Member Schulz made a motion to approve the new purchasing policy, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved. (A copy of the purchasing policy is attached to and made a part of these minutes.)

<u>Consideration and Action on Surplus of Public Works Vehicles and Equipment [Bender]</u>
Council Member Lenski made a motion to approve Public Works surplus, 2nd by Mayor Pro Tem Warner; voted 6 in favor and 0 opposed, motion approved.

The following items were surplused:

- 1. 1998 Ford F-800 Dump Truck VIN# 1FDNF80C0WVA29504
- 2. 2007 Ford F-350 Bucket Truck VIN# 1FDWF36P07EB31405
- 3. John Deer Gator 4x2 # W004X2X054914
- 4. Marathon Baler Model: Gemini Serial# 842192 Conveyor Model:4813 Serial# 154603
- 5. Selco Baler Model# V5-R Serial # 029663657
- 6. 37 Ton Wood Splitter
- 7. Northstar 30 Ton Wood Splitter

COUNCIL REPORTS

Council Members Carter, Hetherington, Lenski, Schulz, and Mayor Pro Tem Warner each gave a report.

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MAYOR'S REPORT

Mayor Bender gave a report.

PUBLIC COMMENTS

The following person came forward to speak: Ken Dial, 3094 Zermatt Way, Snellville.

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Schulz made a motion to adjourn, 2nd by Mayor Pro Tem Warner; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:38 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk

CITY OF SNELLVILLE

ORDINANCE NO. UDO 25-01

AN ORDINANCE TO AMEND PORTIONS OF CHAPTER 200 OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF SNELLVILLE, GEORGIA; TO AMEND GARAGE AND DRIVEWAY LOCATIONS FOR TOWNHOMES; TO ESTABLISH DEFINITIONS AND REGULATIONS FOR CERTAIN ZONING CLASSES FOR "SPECIAL EVENT FACILITY (INDOOR)", "MEDICAL CANNABIS DISPENSARY", "CBD STORE" AND "TEMPORARY SHELTER"; TO AMEND REGULATIONS FOR DUMPSTER ENCLOSURE; TO AMEND MINIMUM VEHICLE PARKING REQUIREMENTS FOR SINGLE-FAMILY (ATTACHED) AND SINGLE-FAMILY (DETACEHD) USES; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the duly elected governing authority of the City of Snellville, Georgia (the "City") is the Mayor and Council; and

WHEREAS, the Mayor and the Council of the City of Snellville, Georgia, desire to amend portions of the Unified Development Ordinance for the City of Snellville, Georgia; and

WHEREAS, the Mayor and the Council of the City of Snellville, Georgia is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to its property, affairs and local government; and

WHEREAS, due notice to the public was published in the Gwinnett Daily Post, the legal organ for Gwinnett County and the City of Snellville, Georgia on January 5, 2025 giving notice of the January 28, 2025 7:30 p.m. Planning Commission regular meeting and again on February 5, 2025 giving notice of the February 24, 2025 7:30 p.m. Mayor and Council regular meeting and public hearing; and

WHEREAS, the Planning Commission of the City of Snellville, Georgia considered the proposed amendments at a duly advertised regular meeting and public hearing on January 28, 2025 at 7:30 p.m. and by a unanimous vote of six (6) to zero (0), the Planning Commission recommended *Approval* of the proposed amendments; and

WHEREAS, at the February 24, 2025 Regular Meeting and Public Hearing of the Mayor and Council of the City of Snellville, Georgia, by a unanimous vote of six (6) to zero (0), tabled action on the proposed amendment until March 10, 2025; and

WHEREAS, the Mayor and Council of the City of Snellville, Georgia deem such amendment to be for the betterment and general welfare of the City of Snellville and its inhabitants; and,

IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF SNELLVILLE, GEORGIA, and by the authority thereof:

<u>Section 1.</u> Article 1 (Rules for All Zoning Districts) of Chapter 200 of the Unified Development Ordinance of the City of Snellville, Georgia is hereby amended as follows:

<u>Section 201-1.12.</u> Street Classification, is hereby amended by deleted the previous Section 201-1.12. and inserting in its place the following Section 201-1.12.:

201-1-12. Street Classification

For purposes of this UDO, all of the streets, roads, and highways are classified in the current adopted Gwinnett County Unified Plan or Long-Range Transportation Plan.

Section 201-2.6. Townhouse, Subsection B, Parking Location and Access, is hereby amended by deleting the previous Section 201-2.6.B. Parking Location and Access, and inserting in its place the following Section 201-2.6.B. Parking Location and Access:

201-2.6.B. Parking Location and Access

Rear-entry garages and driveways with access from alley only. Front-entry garages prohibited. No on-site parking is allowed between the building and the street.

Section 201-3.3. Small Residential Building Standards, is hereby amended by deleting the previous Section 201-3.3.E. and inserting in its place the following Section 201-3.3.E. (illustration to remain):

201-3.3.E. Building Facades

Building facades facing a street must comply with the following:

- 1. The total combined area of all windows and doors on a front facade may not exceed 40% of the front façade wall area.
- 2. A front porch or stoop is required and must conform to Sec. 201-2.14.C or Sec. 201-2.14.D, as applicable.
- 3. Single-family (detached) dwelling garage doors facing a street may not comprise more than 50% of the overall width of the front wall plane of the house.
- 4. Except single-family (attached) dwellings, all garage doors facing a public or private street must observe a minimum 22 feet front and side (street) setback from sidewalk in all zoning districts, unless a greater setback is required to meet the 30 feet minimum driveway length, measured from right-of-way to garage door, required in the Build to Rent districts.
- 5. Garages and driveways serving single-family (attached) dwellings must be rear-entry with access provided from an alley. Front-entry garages and driveways facing a public

- or private street are prohibited. Garage doors must observe a minimum 22 feet setback from alley.
- 6. No more than three adjacent single-family attached units may have identical façade designs. Differentiation between adjacent units may be accomplished by a change in materials, building height, color, or roof form.

<u>Section 201-4.2.</u> <u>Basic Standards</u>, is hereby amended by deleting the previous Section 201-4.2.H. and inserting in its place the following Section 201-4.2.H. (illustration to remain):

201-4.2.H. Building Facades

Façades facing a street or civic space must comply with the following:

- 1. Where used, shutters must match one half the width and shape of the window opening to which they are adjacent.
- 2. Façades must provide visual divisions between the ground floor and second story through architectural means such as courses, awnings, or a change in materials.
- 3. Façades must delineate all stories above the ground floor with windows, belt courses, balconies, cornice lines, or similar architectural detailing.
- 4. Except townhouses, all garage doors facing a public or private street must observe a minimum 22 feet front and side (street) setback from sidewalk.
- 5. Garages and driveways serving townhouses must be rear-entry with access provided from an alley. Front-entry garages and driveways facing a public or private street are prohibited. Garage doors must observe a minimum 22 feet setback from alley.
- 6. Windows above the ground floor must be equally sized and equally spaced rectangles with a height greater than width and arranged in a grid pattern.
- 7. Windowpanes must be recessed as follows:
 - a. On ground floors, panes must be recessed a minimum of 3 inches from the adjacent exterior wall.
 - b. On floors above the ground floor, panes must be recessed a minimum of 2 inches from either the adjacent exterior wall (when no trim is provided) or from the trim (when trim at least 3.5 inches wide is provided).

<u>Section 201-4.3. Small Residential Building Standards</u>, is hereby amended by deleting the previous Section 201-4.3.G. and inserting in its place the following Section 201-4.3.G. (illustration to remain):

201-4.3.G. Building Facades

Façades facing a street or civic space must comply with the following:

- 1. Doors and windows that operate as sliders are prohibited.
- 2. Where used, shutters must match one half of the width and shape of the window opening to which they are adjacent.
- 3. Windows must include sills of wood, masonry, stone, cast stone, or terra cotta.
- 4. Windowpanes must be recessed a minimum of 2 inches from either the adjacent exterior wall (when no trim is provided) or from the trim (when trim of at least 3.5 inches wide is provided).
- 5. Awnings are not allowed.

- 6. Except townhouses, all garage doors facing a public or private street must observe a minimum 22 feet front and side (street) setback from sidewalk.
- 7. Garages and driveways serving townhouses must be rear-entry with access provided from an alley. Front-entry garages and driveways facing a public or private street are prohibited. Garage doors must observe a minimum 22 feet setback from alley.
- 8. Garage doors facing a street may not comprise more than 50% of the overall width of the front wall plane of the house.

<u>Section 2.</u> Article 2 (Residential Districts) of Chapter 200 of the Unified Development Ordinance of the City of Snellville, Georgia is hereby amended as follows:

Section 202-6.7. Building Placement, is hereby amended by deleting the previous Section 202-6.7. and inserting in its place the following Section 202-6.7. (illustration to remain):

202-6.7. Building Placement

Building Setbacks

 A. Front:
 10 ft. min.

 B. Side (interior):
 0 ft. min.

 C. Side (street):
 5 ft. min.

 D. Rear:
 30 ft. min.

Building Separation

Min. separation between principal buildings: 20 ft. min.

<u>Section 202-6.9. R-TH Design Standards</u>, is hereby amended by deleting the previous Section 202-6.9.F. and inserting in its place the following Section 202-6.9.F.:

Garages and driveways must be rear-entry with access provided from an alley. Front-load garages and driveways facing a public or private street are prohibited. Garage doors must observe a minimum 22 feet setback from alley.

Section 202-15.7. Building Placement, is hereby amended by deleting the previous Section 202-15.7. and inserting in its place the following Section 202-15.7. (illustration to remain):

202-15.7. Building Placement

Building Setbacks

 E. Front:
 10 ft. min.

 F. Side (interior):
 0 ft. min.

 G. Side (street):
 5 ft. min.

 H. Rear:
 30 ft. min.

Building Separation

Min. separation between principal buildings: 20 ft. min.

Section 202-15.9. R-TH-BTR Design Standards, is hereby amended by deleting the previous Section 202-15.9.F. and inserting in its place the following Section 202-15.9.F.:

Garages and driveways must be rear-entry with access provided from an alley. Front-load garages and driveways facing a public or private street are prohibited. Garage doors must observe a minimum 22 feet setback from alley.

<u>Section 202-15.10.</u> Additional Requirements, is hereby amended by deleting the previous Section 202-15.10.A.5. and inserting in its place the following Section 202-15.10.A.5.:

All driveways must be a minimum width of 24 feet and minimum length of 22 feet measured from alley.

<u>Section 3.</u> Article 6 (Use Provisions) of Chapter 200 of the Unified Development Ordinance of the City of Snellville, Georgia is hereby amended as follows:

Section 206-2. Allowed Use Table, is hereby amended by deleting the previous Table and Table Note [1] and inserting in its place the following Table and Table Note [1] attached hereto as Exhibit "A". A redlined copy to track the amendments to Sec. 206-2 Allowed Use Table is attached hereto as Exhibit "B".

<u>Section 206-4.1. Civic</u>, is hereby amended by deleting the previous Section 206-4.1. and inserting in its place the following Section 206-4.1.:

206-4.1. Civic

A. Defined

Places of public assembly that provide ongoing governmental, life safety, educational, and cultural services to the general public, as well as meeting areas for religious practice. Civic includes the following:

- 1. College, public or private.
- 2. Community center.
- 3. Fraternal organization and club, non-profit.
- 4. Museum, library.
- 5. Non-profit private clubhouse.
- 6. Non-profit private recreation.
- 7. Place of worship.
- 8. Public buildings and uses.
- 9. Public civic and cultural center.
- 10. School, public or private.

Section 206-4.1. Civic, is hereby amended by adding the following section 206-4.1.K.:

206-4.1. Civic

K. Public Civic and Cultural Center

1. Defined

Any event space owned by the City of Snellville that hosts events and leases out the space for special events.

Section 206-5.3. Event Facility, is hereby amended by deleting the previous Section 206-5.3. and inserting in its place the following Section 206-5.3.:

206-5.3. Special Event Facility (Indoor)

A. Defined

An indoor facility, other than a private residence, hotel, motel, other lodging place, private club, restaurant, bottle shop, lounge, night club or bar used by a for-profit host which serves as rental space for group functions for the purposes of honoring a person or an event, such as wedding, wedding reception, bridal shower, retirement party, holiday party, award dinner or luncheon, bar/bat mitzvah, celebration of life or similar type of function, with or without live entertainment, with or without the catering of food and drink for consumption on-premises by persons in attendance. This definition shall not include a place of worship, or non-profit civic associations and facilities in which the predominant activities or events are publicly accessible without pre-invitation, such as operations consistent with that of a restaurant, lounge, nightclub, bar or late-night establishment. "Publicly accessible" means that entry is available to the general public, whether or not admission is free or dependent on payment by the individual attendees.

B. Use Standards

Where a special event facility (indoor) is allowed as a special use it is subject to the following:

- 1. Use agreement. The special event facility is subject to a use agreement between a private group or individual and the unrelated special event facility business owner/operator.
- 2. Pre-planned events: Scheduled events shall not be advertised or accessible to the general public, and shall be restricted to predetermined invited guests.
- 3. Entrance: The main entrance of the facility shall be clearly visible from a public space or the traveling public.
- 4. Parking requirements: 1 space per 3 seats (rooms with fixed seating) plus 1 space per 200 sq. ft. of gross lease area (areas with no fixed seating). When a site or location is used in combination of uses (i.e. strip center), the parking requirements are the sum of the requirements for each use, and no parking space for one use may be included in the calculation of parking requirements for any other use, except as allowed in Sec. 207-1.3 (Shared Vehicle Parking).
- 5. Change in occupancy classification: If the occupancy classification of any existing building or structure is changed, the building, electrical, gas, mechanical and plumbing systems must be made to conform to the intent of the construction codes as required by the Building Official.
- 6. Fire Marshal Certificate of Occupancy: a current and valid Certificate of Occupancy issued by the Gwinnett County Fire Marshal's Office is required.

- 7. Restroom facilities: must meet the minimum required number of bathroom (toilet) facilities based on the occupancy classification and occupant load for the facility.
- 8. Security cameras: The special event facility shall have live camera coverage around the exterior perimeter and retain footage for no less than 10-days following end of each event.
- 9. On premises security: Must provide on premises privately contracted security equal to: one (1) security personnel for events with 25 to 75 event attendees. Two (2) contracted security personnel for events having more than 75 event attendees. Security personnel shall be required to be on the premises at all times and shall not be a participant in the special event festivities.
- 10. Event attendees shall not congregate outside of the special evet facility including event parking areas and area businesses.
- 11. Noise control: Noise standards shall be regulated in accordance with Article II (Noise Control) of Chapter 26 of the Snellville City Code.
- 12. Food and beverage service: the special events facility itself cannot possess an alcohol license, and food may not be prepared on-site. Neither the special events facility nor its employees shall provide any food or beverages, including alcoholic beverages to guests. Rather only the caterer or its employees may do so. Caterers must obtain the necessary permits from the State of Georgia as well as from their County of origin to provide food and beverage services at the event or gathering. Only a licensed alcoholic beverage caterer shall be permitted to serve or sell alcoholic beverages for consumption at a catered special event or function, subject to the licensing and other requirements for alcoholic beverage caterers in Chapter 6 (Alcoholic Beverage Ordinance) of the city code.
- 13. Closing time: Any special events facility event or gathering must conclude by 12:30 a.m., at which time all event attendees and guests must vacate the premises.

Section 206-5.6. Medical, is hereby amended by adding the following Section 206-3.2.D.:

206-5.6. Medical

D. Medical Cannabis Dispensary

1. Defined

Any business establishment that is granted a license by the State of Georgia for the sale and distribution of medical cannabis products, as defined in O.C.G.A. § 16-12-190 or related products as defined in O.C.G.A. § 16-12-200(15). This definition shall not include any bonafide full-service pharmacy that holds a dispensing license as authorized by O.C.G.A. § 16-12-206(b).

2. Use Standards

1. State license required prior to application. All applicants wishing to open a medical cannabis dispensary in the City shall first obtain a valid dispensary license from the State of Georgia. It shall be unlawful for any person or legal entity to receive an occupation tax certificate from the City or to operate a medical cannabis dispensary in the City under any other circumstance.

- 2. Number of licenses limited. No more than two (2) licenses for every ten thousand (10,000) residents of the City, may be in effect at a time. The City shall not issue a license for a medical cannabis dispensary that would result in more such establishments being licensed to operate simultaneously than is allotted by the population of the City as determined by the most current Census data. Exceptions to this rule are as follows:
 - a. Any transfer, sale or relocation of the establishment shall void the current license, except that upon the death or incapacity of a licensee or a colicensee of a medical cannabis dispensary, any heir or devisee of the deceased licensee, or any guardian of an heir or devisee of a deceased licensee, may continue the business of an establishment for a reasonable period of time not to exceed sixty (60) days to allow for an orderly transfer of the license. For the purpose of this provision, if the business is a corporation or LLC, a sale or transfer of at least fifty (50) percent of a stock of a corporation or fifty (50) percent of the membership certificates of an LLC, shall constitute transfer of a dispensary.
- 3. Size limitations. No dispensary may be greater than five-thousand (5,000) square feet in gross floor area.
- 4. No medical cannabis dispensaries shall be allowed:
 - a. Within two-thousand (2,000) feet of any residential dwelling, residential substance abuse diagnostic or treatment facility, any licensed drug or alcohol rehabilitation facility, religious institution or Place of Worship, Early Care and Education Program as defined in O.C.G.A. § 20-1A-2, Public or Private School, College or University, Governmental facility or Park.
 - b. Within two (2) miles of another medical cannabis dispensary.
 - c. Distance shall be measured by a straight line without regard to intervening structures or objects, from the front door of the medical cannabis dispensary to the closest point on a boundary of any parcels containing a residential dwelling, Church, Temple or Place of Worship, Early Care and Education Program, School, College, University, Government Facility or Park, or another Medical Cannabis Dispensary.
- 5. All medical cannabis dispensaries shall adhere to all applicable state and local laws, rules, regulations, and ordinances, including, but not limited to, O.C.G.A. §§16-12-200 to 16-12-236 and the rules and regulations promulgated by the Georgia Access to Medical Cannabis Commission.

<u>Section 206-5.12.</u> Retail <u>Sales</u>, is hereby amended by reformatting the previous Section 206-5.12.G. and subsequent sections (H through O) and inserting in its place the following Section 206-5.12.G.:

206-5.12. Retail Sales

- G. CBD Store
 - 1. Defined

A facility involved in the principal retail sale of cannabidiol (CBD) products that are derived from hemp (canabis sativa L. plant, or any derivative) and contain less

than 0.3% tetrahydrocannabinol (THC) content. The cultivation and production of medical hemp is prohibited.

<u>Section 206-6.3. Light Industrial</u>, is hereby amended by deleting the previous Section 206-6.3.A. and inserting in its place the following Section 206-6.3.A.:

206-6.3. Light Industrial

A. Defined

A facility that involves conducting food and beverage production; land-intensive outdoor sales and services; or repair or servicing of industrial, business, or consumer machinery, equipment, or products mainly by providing centralized services for separate retail outlets. Contractor storage and similar uses perform services off-site. Light industrial includes the following:

- 1. Ambulance service (with on-site storage or parking of vehicles).
- 2. Baking plant.
- 3. Brewery, winery, distillery.
- 4. Contractor storage.
- 5. Food truck (base of operations/commissary)
- 6. Laundry, dry-cleaning, and carpet cleaning plant.
- 7. Manufactured building, mobile home sales.
- 8. Sale, rental, or repair of machinery, heavy equipment, or special trade tools.
- 9. Taxicab, limousine, or non-emergency transport service (with on-site storage or parking of vehicles)

<u>Section 206-6.3. Light Industrial</u>, is hereby amended by reformatting the previous Section 206-6.3.E. to Section 206-6.3.F Sale, Rental, or Repair of Heavy Equipment and inserting in its place the following Section 206-6.3.E.:

206-6.3. Light Industrial

E. Food Truck (Base of Operations/Commissary)

1. Defined

A fixed location with a food service permit from which a mobile food service unit, extended food service unit, "pop-up" food service operation, or catering food service establishment operates. Exception: Mobile food service units operating in conjunction with a restaurant or food service establishment.

- 2. Use Standards
 - a. Must obtain a food service permit from Gwinnett County Health Department.
 - b. Must provide a grease trap if required by Gwinnett County Water Resources.

<u>Section 206-8.30.</u> Temporary Shelter, is hereby amended by deleting the previous Section 206-8.30, and inserting in its place the following Section 206-8.30.:

206-8.30. Temporary Shelter

A. Defined

A tent, canopy, shade, sukkah or other non-permanent shelter structure that provides shelter from the elements to persons on a temporary basis and is usually associated with a special outdoor event (reception, graduation, reunion, holiday or religious celebration, etc.).

B. Use Standards

Where a temporary shelter is allowed as a limited use, it is subject to the following:

- 1. Structure may not be erected for more than 10-days within any 60-day calendar period.
- 2. A Tent Permit from the Gwinnett County Fire Marshal's Office is required for tents 400 sq. ft. or greater in size or canopies (with no sides) that are 700 sq. ft. or greater in size.

<u>Section 4.</u> Article 7 (Site Development) of Chapter 200 of the Unified Development Ordinance of the City of Snellville, Georgia is hereby amended as follows:

<u>Section 207-1.2.</u> Parking Requirements, is hereby amended by deleting the previous Table 207-1.2.B. Vehicle Parking Requirements and inserting in its place the following Table 207-1.2.B.:

Table 207-1.2.B Vehicle Parking Requirements

Use	Vehicle Parking (min.)
Residential Uses	
All household Living, except as listed below:	1 per unit
Single-family (attached) dwelling	2 per garage + 1 per 4 units Located in street and/or common area
Single-family (detached) dwelling	2 per garage 3 per garage (Build-to-Rent)
Live-Work .	2 per unit
All group living, as listed below:	
Boarding and rooming house	2 per unit
Collective residences	2 per unit
Continuing care retirement community	0.5 per bedroom or bed
Hospice	2 per unit
Monastery or convent	0.5 per bedroom or bed
Shelter	0.5 per bedroom or bed
Public/Institutional Uses	
All civic, as listed below:	
Fraternal organization and club, non-profit	1 per 300 sf
Place of worship	1 per 4 seats in main auditorium (with fixed seating), or 1 per 200 sf. of gross building floor area
Community center	1 per 4 seats (rooms with fixed seating) + 1 per 500 sf. (areas with no fixed seating)
Colleges, public or private	5 per classroom
Non-profit private clubhouse	1 per 500 sf.

Non-profit private outdoor recreation	1 per 3,000 sf. of outdoor use area
Public buildings and use	I per 500 sf.
Museum, library	1 per 500 sf.
School, public or private	3 per classroom
All parks and open space:	1 per 5,000 sf. of use area
All utilities:	None
Commercial Uses	
All adult entertainment establishments:	1 per 500 sf.
All day care, as listed below:	
Adult care centers	1 per 500 sf.
Day care centers	1 per 400 sf.
Family Day Care Home	2 per establishment
All event facilities:	1 per 3 seats (rooms with fixed seating) + 1 per 200 sf. (areas with no fixed seating)
All hotels, motels, extended stay hotels:	1 per guest room + as required for restaurants or event facility
All indoor recreation:	1 per 3 seats (rooms with fixed seating) + 1 per 200 sf. (areas with no fixed seating)
All medical, except as listed below:	1 per 500 sf.
Hospital, urgent care, emergency medical office	3 per bed
All office:	1 per 500 sf.
All outdoor recreation:	1 per 500 sf. + 1 per 2,000 sf. of outdoor use area
All passenger terminals:	None
All personal service, except as listed below:	1 per 500 sf.
Funeral home, mortuary	1 per 5 seats in chapel, or 1 per 100 sf. of public areas, whichever is greater
All restaurants (freestanding):	1 per 150 sf.
All restaurants (not freestanding):	1 per 300 sf.
All retail:	1 per 500 sf.
All vehicular, as listed below:	
Automobile parts store	1 per 750 sf.
Boat and recreational vehicle sales, rental, and service	l per 1,000 sf., or 1 per 5,000 sf. of vehicle display area, whichever is greater
Car wash (full service)	1 per 500 sf. + 4 stacking spaces per service bay
Car wash (other)	None
Gas station	1 per 500 sf.
Parking	None

Use	Vehicle Parking (min.)
Vehicle rental	1 per 500 sf., or 1 per 4,000 sf. of vehicle display area, whichever is greater
Vehicle sales or leasing	1 per 500 sf., or 1 per 4,000 sf. of vehicle display area, whichever is greater
Vehicle repair, minor or major	I per grease rack or similar facility
Industrial Uses	
All craft manufacturing	1 per 2,000 sf.
All light industrial, except as listed below:	1 per 2,000 sf.
Sale, rental, or repair of heavy equipment	1 per 1,000 sf., or 1 per 5,000 sf. of vehicle display area, whichever is greater
All light manufacturing	1 per 2,000 sf.
All storage lots	None
All research and development	1 per 1,000 sf.
All self-service storage	1 per 500 sf. of office + 1 per 5,000 sf. other areas
All warehouse and distribution	1 per 2,000 sf.
All wholesale	1 per 2,000 sf.
Agricultural	
All crop and tree farming	None
Accessory Uses	
Accessory dwelling unit	1 per unit

<u>Section 207-2.2.</u> Screening, is hereby amended by deleting the previous Section 207-2.2. and inserting in its place the following Section 207-2.2.:

207-2.2. Screening

A. Applicability

This subsection applies to any development permit or substantial building permit.

B. Service Areas and Dumpsters

- 1. Trash and recycling collection, dumpsters, and other similar service areas must be located to the side (interior) or rear of buildings and may not be between a building and the street.
- 2. Service areas and dumpsters must be screened on three sides by a wall a minimum of 8 feet in height and minimum width based on the dumpster size and number of dumpster bays and on the 4th side by a solid gate at a minimum of 8 feet in height.
- 3. Dumpsters for construction and debris materials are allowed for 30 days or with an active building permit and are exempt from screening requirements.
- 4. The wall must be opaque and be constructed of one or a combination of the following: decorative blocks; brick; stone; cast-stone; split-faced block; or true hard coat stucco over standard concrete masonry blocks.
- 5. A 3'-0" opaque door is required in the side wall for access to the dumpster side access opening. Door shall be maintained in good working order at all times.

6. The gate must be opaque, self-locking, and maintained in good working order at all times.

7. Service areas and dumpster enclosures shall be kept free of overflowing trash and

maintained in a clean and sanitary conditions at all times.

Section 5. (a) It is hereby declared to be the intention of the Mayor and Council that all sections,

paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment,

believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest

extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this

Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this

Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the

greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance

is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this

Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance

shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable

by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of

the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the

greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any

of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to

the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and

sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and

effect.

Section 6. All ordinances and parts of ordinances in conflict herewith are hereby expressly

repealed.

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<u>Section 7.</u> This Ordinance was adopted March 10, 2025. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

ORDAINED this 16 day of Week, 2025.

ATTEST:

Melisa Arnold, City Clerk

APPROVED AS TO FORM:

John J. Crowley, City Attorney Powell & Crowley, LLP Barbara Bender, Mayor

Tod Warner, Mayor Pro Tem

Mmar 1. Cluber ... Norman A. Carter, Jr., Council Member

Kerry Hetherington, Council Member

Cristy Lenski, Council Member

Gretchen Schulz, Council Member

EXHIBIT "A"

Section 206-2.

Allowed Use Table

(with amended items highlighted in yellow)

(17-Pages)

Sec. 206-2. Allowed Use Table

KEY: P = Permit	ted	Us	е]	L =	Li	mit	ted	Us	e			-		l U	se	,	':	= L	Jse	No	ot P	'er	mit	ted	**************************************
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Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	כו	Definition/ Standards
Residential Uses																										
All household Living, as listed below:																										Sec. 206-3.1.A
Single-family detached dwelling	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		1		P	P	1		S	S		Sec. 206-3.1.B
Two-family dwelling				P	P	P	P						P	P					P	P	1	-	S	S		Sec. 206-3.1.C
Single-family attached dwelling					L	L	L	L						L	L				L	L	1		S	S		Sec. 206-3.1.D
Multiple-family dwelling						P	P												S	S						Sec. 206-3.1.E
Towne Center loft																						-	S	S		Sec. 206-3.1.F
Towne Center flat																						S	S	S		Sec. 206-3.1.G
Mobile home																										Sec. 206-3.1.H
Live-work							S												P	P			S	S		Sec. 206-3.1.I
All group living, as listed below:																										Sec. 206-3.2.A
Addiction treatment facility																										Sec. 206-3.2.B
Assisted living facility													-			S	P	P	S	S		S	S	S	P	Sec. 206-3.2.C
Boarding and rooming house																							S	S		Sec. 206-3.2.D
Collective residence	S	S	S	S	S	S	S		S	S	S	S	S	S					S	S			S	S	S	Sec. 206-3.2.E
Community living arrangement	S	S	S	S	S	S	S		S	S	S	S	S	S					S	S			S	S	S	Sec. 206-3.2.E
Group home	S	S	S	S	S	S	S		S	S	S	S	S	S					S	S			S	S	S	Sec. 206-3.2.E
Halfway house																										Sec. 206-3.2.G
Hospice								S			7.7				S		S	S	S				S	S	P	Sec. 206-3.2.H
Monastery or convent																			S				S	S	P	Sec. 206-3.2.I
Nursing facility (skilled)									-1							S	P	Р	S	S		S	S	S	Р	Sec. 206-3.2.A
Nursing home							44									S	P	P	S	S		S	S	S	Р	Sec. 206-3.2.A
Personal care home	S	S	S	S	S	S	S		S	S	S	S	S	S					S	S			S	S	S	Sec. 206-3.2.E
Retirement community (continuing care)							S	S							S				S				S	S	S	Sec. 206-3.2.F
Shelter																										Sec. 206-3.2.J
ublic/Institutional Uses all civic, as listed below:																										Sec. 206-4.1.A

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Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP OP	BG	HSB	MU	NR	ΓM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Colleges, public or private											-			-									P		P	Sec. 206-4.1.B
Community center																	P	P	P	P		P	P	P	P	Sec. 206-4.1.C
Fraternal organization and club, non-profit						1	-			1				I		P	P	P	P			P	P	-	P	Sec. 206-4.1.D
Museum, library							1			-				I		P	P	P	P	P	P	P	P		P	Sec. 206-4.1.E
Non-profit private clubhouse	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L								L	L		Sec. 206-4.1.F
Non-profit private outdoor recreation	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S							-	S	S		Sec. 206-4.1.G
Place of worship	S	S	S	S	S	S	S		S	S	S	S	S	S			S	S	S	S		S	S	S	L	Sec. 206-4.1.H
Public buildings and use	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 206-4.1.I
Public civic and cultural center	-		-				-	-						-	-	-			-				P		P	Sec. 206-4.1.K
School, public or private	S	S	S	S	S	S	S	-	S	S	S	S	S	S	-	S	S	S				1	S		P	Sec. 206-4.1.J
All park and open space, as listed pelow:																										Sec. 206-4.2.A
Cemetery	S	S	S	S	S	S	S		S	S	S	S	S	S							1	:			S	Sec. 206-4.2.B
Community garden	Р	P	P	P	P	Р	Р	Р	Р	P	P	P	P	P	P	P	P	Р	P	P	P	P	Р	P	P	Sec. 206-4.2.C
Country club, golf course	P									P							P	P	P							Sec. 206-4.2.D
Park, plaza, square	P	P	P	P	P	Р	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 206-4.2.E
Playground	P	P	P	P	P	Р	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 206-4.2.F
All utility, as listed below:																						TI SEE				Sec. 206-4.3.A
Minor utility	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-4.3.B
Small cell facility	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-4.3.C
Telecommunication antenna and tower	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 206-4.3.D
Utility substation	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 206-4.3.E
Commercial Uses																										
Adult entertainment establishment							-					1					L	L	-							Sec. 206-5.1
All day care, as listed below:																										Sec. 206-5.2.A
Adult care center																P	P	P	S			P	S		Р	Sec. 206-5.2.B
Day care center																P	P	P	S			P	S		P	Sec. 206-5.2.C
Family day care home	P	P	P	P	P	P	P		P	P	P	P	P	P					S	P			S	S		Sec. 206-5.2.D
All special event facility (indoor)															_		S	S				S	S			Sec. 206-5.3

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Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
All hotels, motels, extended stay hotels									-				-		1	-	S	S	S		-	S	S			Sec. 206-5.4
All indoor recreation, except as listed below:					-				1				-	-	-		P	P	P		+	P	P			Sec. 206-5.5.A
Amusement center, game/video arcade									1					-	-	-	Р	Р	P		-	Р	P			Sec. 206-5.5.A
Assembly hall, auditorium, meeting hall	-					S		S	1				-	-	S		S	S	S		-	S			S	Sec. 206-5.5.A
Billiard hall, pool hall									1	1			1	1	1		P	P	P		1	P	P			Sec. 206-5.5.A
Bowling alley														1			P	P	P			P	P			Sec. 206-5.5.A
Convention center, arena, indoor stadium								-	1				1	1	1		S	S	S		1	S	S		S	Sec. 206-5.5.A
Electric or gas powered vehicle tracks					-		-		-				1	1			Р	P	P	-	l	S	S			Sec. 206-5.5.A
Extreme sports facility such as BMX, skateboarding or rollerblading																	P	P	P			S	s			Sec. 206-5.5.A
Gym, health spa, or yoga studio															-	1	P	P	P		-	P				Sec. 206-5.5.B
Ice or roller skating rink										1					1	ł	P	P	P		-	S	S			Sec. 206-5.5.A
Indoor sports facility																-	P	P	P	!		S	S			Sec. 206-5.5.A
Inflatable playground																1	P	P	P			S	S			Sec. 206-5.5.A
Meditation center																	P	P	P			P	P			Sec. 206-5.5.A
Miniature golf facility																:	P	P	P			S	S			Sec. 206-5.5.A
School for the arts																	P	P	P	P		P	P			Sec. 206-5.5.C
Indoor shooting range										-							P	P	P			S	S			Sec. 206-5.5.A
Theaters																	S	S	S			S	S			Sec. 206-5.5.D
All medical, except as listed below:												-						-							P	Sec. 206-5.6.A
Ambulatory surgical center	-						-									1	;						L		Р	Sec. 206-5.6.B
Blood plasma donation center									=																Р	Sec. 206-5.6.A
Chiropractor																P	P	P	P	P		P	P		P	Sec. 206-5.6.A
Dental office																P	P	P	P	P		P	P		P	Sec. 206-5.6.A
Emergency medical office																	P	P	P			P	P		P	Sec. 206-5.6.A
Hospital																-									P	Sec. 206-5.6.A
Kidney dialysis center																	P	P	P			S			P	Sec. 206-5.6.A
Medical cannabis dispensary											1						L	L								Sec. 206-5.6.D

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KEY: P = Perm	itted	Us	e]	L =	Li	mit	ted	Us	e				cia	l U	se	•	·'	=1	Jse	N	ot I	er	mi	tted	
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Jse Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	TM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Medical clinic															-	P	P	P	P	P	-	P	P		P	Sec. 206-5.6.A
Medical or dental laboratory															-										P	Sec. 206-5.6.A
Medical office															-	P	P	Р	P	P		P	P		P	Sec. 206-5.6.A
Medical practitioner															1	P	P	Р	P	P		P	P		P	Sec. 206-5.6.A
Mobile health wellness and screening															-	L	L	L	L	L	L	L	L		L	Sec. 206-5.6.C
Opthalmologist																P	P	Р	P	P		P	P		P	Sec. 206-5.6.A
Optometrist																P	P	P	P	P		P	P		Р	Sec. 206-5.6.A
Osteopath															-	P	P	P	P	P		P	P		P	Sec. 206-5.6.A
Physician's office																P	P	P	P	P		P	P		P	Sec. 206-5.6.A
Urgent care	1.																P	P	P			P	P		P	Sec. 206-5.6.A
ll office, except as listed below																P	P	P	P	P	L	P	P			Sec. 206-5.7.A, Sec. 206-5.7.H
Accountant, bookkeeper, auditor office					-											P	P	P	P	P	L	P	P		-	Sec. 206-5.7.A
Advertising office																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Architect office		-														P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Attorney's office																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Banks							7.7									P	P	P	P			P	P			Sec. 206-5.7.B
Business management consulting									-							P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Business school																P	P	P	P	P		P	P			Sec. 206-5.7.G
Business services		-														P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Call center																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Collection agency																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Commercial art																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Computer or data processing																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Counseling in office setting																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Employment center																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Engineer office																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Finance company																P	P	P	P			P	P			Sec. 206-5.7.C
Financial services																P	P	P	P	P	L	P	P			Sec. 206-5.7.A

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KEY: P = Permit					589				Use		S		enti		496	1	Mix	ed-	Ilea	2		т	own			
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Ise Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Graphic design												-		1		P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Insurance adjuster																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Insurance agent												-				P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Interior decorator																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Investment or brokerage house							-									P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Lawyer's office																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Lender office												1				P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Loan office																L	L	L	L			L	L			Sec. 206-5.7.D
Mortgage agent																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Office showroom												-				P	P	P	P	P	L	P	P			Sec. 206-5.7.E
Professional services																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Radio, film, recording, and television studios and stations			-				-								1		P	P	P		-	P	P			Sec. 206-5.7.F
Real estate agent																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Sales office	-															P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Savings and loan institution																P	P	P	P			P	P			Sec. 206-5.7.E
Security system services																P	P	P	P		L	P	P			Sec. 206-5.7.A
Trade school																P	P	P	P			P	P			Sec. 206-5.7.0
Travel agency							1						-		1	P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Vocational school							-									P	P	P	P			P	P			Sec. 206-5.7.0
All outdoor recreation, including:												-			-		S	S	S		-	S	S		-	Sec. 206-5.8
Amusement park							-										S	S	S			S	S			Sec. 206-5.8
Batting cage																	S	S	S			S	S			Sec. 206-5.8
Drive-in theater															-		S	S	S			S	S			Sec. 206-5.8
Electric or gas powered vehicle tracks							-								-		S	S	S		:	S	S			Sec. 206-5.8
Extreme sports facility (BMX, skateboarding or rollerblading)																			S		-	S			-	Sec. 206-5.8
Golf driving range																		S	S			S	S			Sec. 206-5.8
Miniature golf																	S	S	S			S	S			Sec. 206-5.8
Outdoor amusements																	S	S	S			S	S			Sec. 206-5.8

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KEY: P = Perm	tted	Us	е		լ =	Li	mit	ed	Us	e			_		l Us	se	'	':	= [Jse	No	ot I	Per	mi	tted	
			1	Res	ide	ntia	ıl]			enti: :o-R		t	1	Mix B	ed- usir					owi			
Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Outdoor shooting range																	S	S	S			S	S			Sec. 206-5.8
Outdoor sports field/court														-			S		S			S	S			Sec. 206-5.8
Outdoor stadium, arena																	S	1775	S			S	S			Sec. 206-5.8
Outdoor theater														-			S		S			S	S			Sec. 206-5.8
Water park																	S		S			S	S			Sec. 206-5.8
All passenger terminal (no on-site storage or parking of vehicles), including:	-				-	-	P			1			-	-		-			P			P			P	Sec. 206-5.9
Bus terminal	-						P										P	P	P		-	P	P		P	Sec. 206-5.9
Limousine service							P							-			P	P	P			P	P		P	Sec. 206-5.9
Non-emergency transport							P										Р	P	P			P	P		P	Sec. 206-5.9
Taxicab service							P						-				P	P	P			P	P		P	Sec. 206-5.9
All personal services, except the following:								1	-		-	-	1	1	1		P	P	P	P		P	P			Sec. 206-5.10.A
Animal care (indoor)																	P	P	P		P	P	P			Sec. 206-5.10.B
Animal boarding													-				P	P	P		P	P	P			Sec. 206-5.10.B
Animal grooming																	P	P	P	P	P	P	P			Sec. 206-5.10.B
Animal hospital																	P	P	P		P	P	P			Sec. 206-5.10.B
Animal shelter																	P	P	P		P	P	P			Sec. 206-5.10.B
Animal care (outdoor)																	P	P	P		P	S				Sec. 206-5.10.C
Beauty salon																Р	P	P	P	P		P	P			Sec. 206-5.10.A
Body piercing																	S	S	S			S	S			Sec. 206-5.10.H
Doggy day care (indoor)																	P	P	P		P	P	P			Sec. 206-5.10.B
Dry cleaning																	P	P	P		P	P	L			Sec. 206-5.10.D
Eyeglass shop													224	-			P	P	P	P		P	P			Sec. 206-5.10.A
Food catering																	P	P	P	P	P	P	P			Sec. 206-5.10.A
Fortune teller																	S	S	S			S				Sec. 206-5.10.G
Funeral home, mortuary (without crematorium)		-												-		-	P	P	P	-	P	-				Sec. 206-5.10.A
Funeral, mortuary (with crematorium)	-									-					-		S	S	S		S					Sec. 206-5.10.A
Hair salon	1															P	P	P	P	P		P	P			Sec. 206-5.10.A

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KEY: P = Permi	tted	Us	e		L =	Li	mit	ed	Us	e			pe		l U	enumenu.						t F	er	mi	tted	
			1	Res	ide	ntia	ıl			1			enti:		t		Mix B		Use				own			
Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Kennel (indoor)								-							-		P	P	P		P	P	P			Sec. 206-5.10.B
Laundry, coin-operating or full- service						22	-	-		-							P	P	P		P	P	L			Sec. 206-5.10.D
Locksmith shop								-									P	P	P	P	P	P	P			Sec. 206-5.10.A
Massage therapy								-								L	L	L	L	L		L				Sec. 206-5.10.E
Nail salon							-									P	P	P	P	P		P	P			Sec. 206-5.10.A
Personal Repair																-	P	P	P	P	Р	P	Р			Sec. 206-5.10.F
Pet clinic				-													P	P	P		P	P	P			Sec. 206-5.10.E
Pet grooming															-	-	P	P	P	P	P	P	P			Sec. 206-5.10.E
Photocopying, printing and reproduction service									-							Р	Р	Р	P	P	P	P	Р	P		Sec. 206-5.10.A
Psychic, fortune teller								1	-						1	1	S	S	S			S				Sec. 206-5.10.0
Tailor or milliner								1	-						-	1	P	P	P	P		P	P			Sec. 206-5.10.A
Tanning salon								-	-				-		-	4	P	P	P	P		P	P			Sec. 206-5.10.A
Tattoo parlor or body piercing																1	S	S	S			S	S			Sec. 206-5.10.H
Taxidermist									-		-					-	P	P	P		P	P	P			Sec. 206-5.10.A
Tutoring service																-	P	P	P	P		P	P			Sec. 206-5.10.A
Upholster, non-vehicle																1	P	P	P	P	P	P	P			Sec. 206-5.10.F
Veterinary clinic								-									P	P	P		P	P	P			Sec. 206-5.10.B
All restaurants, except as listed below:	-		-	-			=	=			=	=			-	L	L	L	L			L	L	-	=	Sec. 206-5.11.A Sec. 206-5.11.F
Bar									-							1	1			-	-					Sec. 206-5.11.I
Brewpub	-	=	-	-		=	-		-			-		-	-		L	L	L		L	L	L	-	-	Sec. 206-5.11.A Sec. 206-5.11.F
Coffee shop, donut shop		==	=			=	=		-		=	=	=	=		L	L	L	L			L	L		L	Sec. 206-5.11.A Sec. 206-5.11.F
Drive-in restaurant		-	-	E		-	-			-	-					=	-	L	-				-	-		Sec. 206-5.11.I Sec. 206-5.11.I
Drive-thru facility (as an accessory use)											-			-		L	L	L	L		L	S	L			Sec. 206-8.9
Hookah bar or lounge	==	-			-	-	-		-		-					-		-								Sec. 206.5.11.E
Ice cream shop	E	-		-	-			-			-	-	-		=	L	L	L	L	-		L	L	-	L	Sec. 206-5.11.A Sec. 206-5.11.B
Juice shop		-	-	-	-	-	-	-	-			-			=	L	L	L	L			L	L		L	Sec. 206-5.11.A Sec. 206-5.11.I

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)	Resi	ide	ntia	ıl			J		esid ld-t		al Rent	t		Mix B	red lusi				2000	own	9000000		
Jse Category Specific Use										r.R	rR r	R	'R	'R	2			STATE STATE OF					1			
Specific osc	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	0P	BG	HSB	MU	NR	LM	TC0 [1]	TC-MI	TC-R	D C	Definition/ Standards
Lounge												-											-			Sec. 206-5.11.B
Nightclub																										Sec. 206-5.11.B
Pizza delivery				-	=					-	-			-			L	L	L	-	-	L	-	-		Sec. 206-5.11.A, Sec. 206-5.11.F
Restaurant	-												-			L	L	L	L			L	L		L	Sec. 206-5.11.A, Sec. 206-5.11.F
Restaurant, drive-thru							-								-		L	L	L		-	S	-			Sec. 206-5.11.A, Sec. 206-5.11.F
Restaurant, take-out	-											-		-	=	L	L	L	L			L	L		L	Sec. 206-5.11.A, Sec. 206-5.11.F
Tavern															-											Sec. 206-5.11.B
Tea shop														-	-	L	L	L	L			L	L		L	Sec. 206-5.11.A, Sec. 206-5.11.F
Yogurt shop									1							L	L	L	L			L	L		L	Sec. 206-5.11.A, Sec. 206-5.11.F
ll retail, except as listed below:															-	-	P	P	P			P	P			Sec. 206-5.12.A
Animal supplies									1						-		P	P	P			P	P			Sec. 206-5.12.B
Antique shop	-								-						-	1	P	P	P			P	P			Sec. 206-5.12.B
Appliance store									-								P	P	P			P	P			Sec. 206-5.12.A
Art and school supplies		-															P	P	P			P	P			Sec. 206-5.12.B
Art gallery															-		P	P	P	P		P	P			Sec. 206-5.12.A
Art studio																	P	P	P	P		P	P			Sec. 206-5.12.A
Artisan shop																L	L	L	L	L	L	L	L			Sec. 206-5.12.C
Baked goods																	P	P	P			P	P			Sec. 206-5.12.B
Bakery																	P	P	P		P	P	P			Sec. 206-5.12.D
Beverage store																	P	P	P			P	P			Sec. 206-5.12.B
Bicycle shop																	P	P	P			P	P			Sec. 206-5.12.A
Book store																	P	P	P			P	P			Sec. 206-5.12.B
Bottle shop			-														P	P	P			P	P			Sec. 206-5.12.E
Building supply (no outdoor storage)																	P	P	P		P	P	P			Sec. 206-5.12.F
Building supply (with outdoor storage)	-	-	1		-	-	-	-							-		S	S	S		P					Sec. 206-5.12.F
Camera store	=																P	P	P			P	P			Sec. 206-5.12.B
CBD store															-		P	P	P			P	P			Sec. 206-5.12.G

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			1	Res	ide	ntia	d			E	Buil					ı		ısin					wne			
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NK	LM TCO [4]	[7] 001	TC-R	10	3	Definition/ Standards
Check cashing																	S	S	S		!	S -		-		Sec. 206-5.12.I
Clothing store																	P	P	P])	P	-	-	Sec. 206-5.12.E
Consumer fireworks retail sales facility	-						-									-	L	L	L			- -			-	Sec. 206-5.12.H
Convenience food store																	P	P	P]	0	P		-	Sec. 206-5.12.E
Convenience goods																	P	P	P	-]	2	P		-	Sec. 206-5.12.E
Craft store																	P	P	P]	2	P		-	Sec. 206-5.12.E
Department store																	P	P	P	-]	2	P		-	Sec. 206-5.12.A
Drug store																L	P	P	P	-	- 1	9	P		-	Sec. 206-5,12.1
Dry goods store																	P	P	P]	2	P		-	Sec. 206-5.12.I
Electronics store																	P	P	P]	P	P		-	Sec. 206-5.12.
Fabric store																	P	P	P	-]	P	P		-	Sec. 206-5.12.I
Flower shop																	P	P	P	-]	P	P		-	Sec. 206-5.12.I
Food store																	P	P	P	-]	P	P		_	Sec. 206-5.12.H
Furniture store																	P	P	P	_		P	P		-	Sec. 206-5.12.I
Garden supplies																	P	P	P]	P	P		-	Sec. 206-5.12.I
General retail																	P	P	P	-		P	P		-	Sec. 206-5.12.I
Gift and cards																	P	P	P				P		-	Sec. 206-5.12.I
Grocery store																	P	P	P			P	P		-	Sec. 206-5.12.I
Growler shop																	P	P	P]	P	P		-	Sec. 206-5.12.I
Guns and ammunition																	P	P	P			P	P		-	Sec. 206-5.12.
Hardware store																	P	P	P]	P	P		-	Sec. 206-5.12.I
Hobby store																	P	P	P			P	P		-	Sec. 206-5.12.H
Home building supply store			-			-											P	P	P			-				Sec. 206-5.12.
Home improvement supplies																	P	P	P	-		-			-	Sec. 206-5.12.I
Household products																	P	P	P]	P	P		-	Sec. 206-5.12.I
Jewelry store																		-	P			P			-	Sec. 206-5.12.I
Lawnmower shop and other small engine (sales, rental, repair)	-	-	-	=		-	-						-					S	S		P -		-			Sec. 206-5.12.
Meat market																	L	L	L		L		L -		-	Sec. 206-5.12.H

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KEY: $P = Permit$	ted	Us	е		L =	= Li	mi	ted	Us	e		= 5	-		l Us	// Company	000000000		Water State of	A STATE OF THE PARTY OF THE PAR	and the	ot I	er	mit	tted	
				Res	ide	enti	al				1 1 1 1 1 1 1	lesid ld-t		1000	t			ted-				100000	owr	0.00		
Jse Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Medical supply store																	P	P	P			P	P			Sec. 206-5.12.B
Music and musical instruments store																	P	P	P			P	P			Sec. 206-5.12.B
News store																	P	P	P			P	P			Sec. 206-5.12.B
Office supplies					-												P	P	P			P	P			Sec. 206-5.12.B
Package store, distilled spirits					Ì.		T-										L	L	_	-					-	Sec. 206-5.12.L
Package shipping (UPS)	2.															-	P	P	P			P	P			Sec. 206-5.12.B
Pawn broker								-					-		-		S	S	S	-		S		-		Sec. 206-5.12.M
Pawn shop		-	-		-	-											S	S	S	-		S				Sec. 206-5.12.M
Pet store and supplies															-		P	P	P			P	P			Sec. 206-5.12.B
Pharmacy															-	L	P	P	P	-		P	P			Sec. 206-5.12.H
Phone store															-		P	P	P	-		P	P			Sec. 206-5.12.B
Photo finishing															-		Р	P	P	-		P	P			Sec. 206-5.12.B
Picture frames																	P	P	P			P	P			Sec. 206-5.12.B
Plant nursery					-			-	-			-			_		P	P	P			-			-	Sec. 206-5.12.N
Pottery store															-		P	P	P			P	P			Sec. 206-5.12.B
Printed materials store																	P	P	P			P	P			Sec. 206-5.12.B
Produce store															-		P	P	P	-		P	P			Sec. 206-5.12.B
Seafood store																	P	P	P			P	P			Sec. 206-5.12.B
Shoe store							-								1		Р	P	P			P	P			Sec. 206-5.12.B
Smoke shop																-									=	Sec. 206-5.12.0
Souvenir shop															-		Р	P	P			P	P			Sec. 206-5.12.B
Sporting goods store																	P	Р	P			P	P			Sec. 206-5.12.B
Stationery store																	P	P	P			P	P			Sec. 206-5.12.B
Swimming pool supply store (indoor)										7.7							P	P	P			P	P			Sec. 206-5.12.A
Swimming pool supply store (outdoor)																	S	S	S		P					Sec. 206-5.12.F
Title pawn			-	-	-			-	-			=	-		=	-	S	S	S				-		-	Sec. 206-5.12.M
Toy store																	Р	P	P			P	P			Sec. 206-5.12.B
Trophies store																	P	P	P			P	P			Sec. 206-5.12.B
Vape shop				-														-							=	Sec. 206-5.12.0

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KEY: P = Permitt	ted	Us	е		L =	Li	mit	ed	Us	e	S	= S	pe	cia	l Us	se	,	':	= U	se	No	t F	er	mit	tted	
			1	Res	ide	ntia	ıl			I			entico-R		t		Mix B	ed- usir					own			
Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	0P	BG	HSB	MU	NR	ΓM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Video game store										1							P	P	P			P	P			Sec. 206-5.12.A
Video store										-							P	P	P			P	P			Sec. 206-5.12.A
All vehicular, as listed below:																										Sec. 206-5.13.A
Automobile parts store (no repair or installation)										1			1			ŀ	P	P	Р		Р				-	Sec. 206-5.13.B
Boat, recreational vehicle, utility or enclosed trailer sales, rental, or service			-			-				1	-			-	and the same	1		S			S		1			Sec. 206-5.13.C
Car wash, self-serve, full-service, detailing										-						-	S	P	S		P					Sec. 206-5.13.D
Gas station (with convenience store). No vehicle repair or service	-							1								-	S	S			S					Sec. 206-5.13.E
Internet vehicles sales																L	L	L			L	L				Sec. 206-5.13.F
Public parking (for off-site uses)																						S	S		S	Sec. 206-5.13.G
Remote parking (for off-site uses)																S	S	S	S			S	S		S	Sec. 206-5.13.H
Vehicle rental								!		:			!		!	1	S	S			S		-			Sec. 206-5.13.I
Vehicle sales, rental, or auction																	S	S			S					Sec. 206-5.13.J
Vehicle repair (minor), including the following:										-					-		s	s			P	s				Sec. 206-5.13.K
Audio and alarm installation																	S	S			P	S				Sec. 206-5.13.K
Bed-liner installation																	S	S			P	S				Sec. 206-5.13.K
Custom accessories			-							-						1	S	S			P	S				Sec. 206-5.13.K
Emissions testing								:		-			1		;	1	S	S			P					Sec. 206-5.13.K
Glass repair and replacement																	S	S			P	S				Sec. 206-5.13.K
Minor scratch and dent repair																	S	S			P	S				Sec. 206-5.13.K
Quick lubrication facility															-		S	S			P	S				Sec. 206-5.13.K
Vehicle repair (major), including the following:			-							-		-			-	-					s	-	-			Sec. 206-5.13.L
Body and paint shop																					S					Sec. 206-5.13.L
Brake repair and replacement																					S					Sec. 206-5.13.L
Muffler shop																					S					Sec. 206-5.13.L
Tire repair and replacement			-																		S					Sec. 206-5.13.L
Transmission repair and replacement																					S					Sec. 206-5.13.L

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KEY: P = Permit	ted	Us	e		L =	: Li	mit	ted	Us	е			Spe		l U	se	ʻ	'	= L	Ise	No	t F	er	mi	ttec	l
			1	Res	ide	ntia	al						lenti to-F		t		Mix B	HERE!	Use	1000			own			
Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	ט	Definition/ Standards
Industrial Uses																										
All craft manufacturing, including:												-					L	L	L		P	L	L			Sec. 206-6.1
Ceramic products																	L	L	L		P	L	L			Sec. 206-6.1
Clothing products																	L	L	L		P	L	L			Sec. 206-6.1
Electronic goods																	L	L	L		P	L	L			Sec. 206-6.1
Food and bakery products																	L	L	L		P	L	L			Sec. 206-6.1
Furniture products																	L	L	L		P	L	L			Sec. 206-6.1
Glass products																	L	L	L		P	L	L			Sec. 206-6.1
Household appliances																	L	L	L		P	L	L			Sec. 206-6.1
Jewelry products																	L	L	L		P	L	L			Sec. 206-6.1
Leather products																	L	L	L		P	L	L			Sec. 206-6.1
Metalwork																	L	L	L		P	L	L			Sec. 206-6.1
Non-alcoholic beverages												-					L	L	L		P	L	L			Sec. 206-6.1
Paper products																	L	L	L		P	L	L			Sec. 206-6.1
Printmaking																	L	L	L		P	L	L			Sec. 206-6.1
All heavy industrial, including:												-														Sec. 206-6.2
Animal processing, packing, treating and storage																						-		-		Sec. 206-6.2
Bone materials or products																										Sec. 206-6.2
Bottling plant																										Sec. 206-6.2
Bulk fuel sales														111												Sec. 206-6.2
Bulk storage of flammable liquids, chemicals, cosmetics, drugs, soap, paints, fertilizers, and abrasive products		-	-			-	-			-	-	-									-		-			Sec. 206-6.2
Chemical materials or products						-																				Sec. 206-6.2
Chemical, cosmetics, drug, soap, paints, fertilizers and abrasive products	-						-						-		-							-				Sec. 206-6.2
Clay materials or products																										Sec. 206-6.2
Concrete batch plant																										Sec. 206-6.2
Explosives materials or products																										Sec. 206-6.2

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KEY: P = Permit	ted	Us	е]	<u>_</u> =	Li	mit	ed	Us	е			-	cia	Us							ot F	er	mit	ted	
			1	Res	ide	ntia	d]			entia o-R	al lent		1		ed- usi					own	2000		
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Fireworks materials or products																										Sec. 206-6.2
Food processing, and related products																			-		-			-		Sec. 206-6.2
Glass materials or products					-2					-																Sec. 206-6.2
Leather materials or products																										Sec. 206-6.2
Livestock or poultry slaughtering			8				-			-																Sec. 206-6.2
Lumber production																										Sec. 206-6.2
Lumberyard																										Sec. 206-6.2
Metal products, including enameling and galvanizing															-				-							Sec. 206-6.2
Paper materials or products										!		1							!							Sec. 206-6.2
Petroleum, liquefied petroleum gas and coal products and refining	100							1	-			1	-						1	-		1	-			Sec. 206-6.2
Plastic materials or products								=				-										-	i			Sec. 206-6.2
Prefabricated building manufacturing								1											-		-	-			-	Sec. 206-6.2
Pulp materials or products																										Sec. 206-6.2
Rubber and plastic products, rubber manufacturing								1				1							!			1				Sec. 206-6.2
Rubber materials or products										-											-					Sec. 206-6.2
Sawmill, log production facility							-	-																		Sec. 206-6.2
Stone materials or product							1																			Sec. 206-6.2
Tobacco materials or products																										Sec. 206-6.2
ll light industrial uses, as listed below																										Sec. 206-6.3.A
Ambulance service (with on-site storage or parking)										-								S			P					Sec. 206-6.3.E
Baking plants																					P					Sec. 206-6.3.A
Brewery							-										P	P	P		P	S	S			Sec. 206-6.3.0
Carpet cleaning plant										-											P					Sec. 206-6.3.A
Contractors storage	-																	S			P					Sec. 206-6.3.I
Distillery																	P	P	P	-	P	S	S			Sec. 206-6.3.0
Dry cleaning plant								-													P					Sec. 206-6.3.A
Food and beverage production																					P					Sec. 206-6.3.A

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												dent				Mix	ed-	Use	8	The last	Т	own	e		
				Res	ide	ntia	1			В	uild-	to-l	Ren	t				nes				ente	22000		
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	K3-30-BIR	RS-15-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Food truck (base of operation)										1										L					Sec. 206-6.3.E
Land-intensive outdoor sales and services			-				-								1				-	P	-				Sec. 206-6.3.A
Laundry cleaning plant			-							-										P					Sec. 206-6.3.A
Limousine service (with on-site storage or parking)		-							-	-										P	-	-		-	Sec. 206-6.3.A
Manufactured building sales									-	-										P					Sec. 206-6.3.A
Mobile home sales									-											P					Sec. 206-6.3.A
Non-emergency transport service (with on-site storage or parking)										-					-		S			Р					Sec. 206-6.3.A
Repair or services of business, industrial, machinery, equipment or products by providing centralized services for separate retail outlets										-			-		1		s			S	1	-			Sec. 206-6.3.A
Sale, rental, or repair of machinery, heavy equipment, or special trade tools						-			-			-		-			S	-		S		-			Sec. 206-6.3.F
Taxicab service (with on-site storage or parking)									-	-					-		S			P				-	Sec. 206-6.3.A
Winery															1	P	P	P		P	P	P			Sec. 206-6.3.0
ll light manufacturing, except as listed elow:			-		-		-			-					-					P	-				Sec. 206-6.4.A
Bookbinding plant										-					-					Р					Sec. 206-6.4.A
Cabinet makers																				P					Sec. 206-6.4.A
Clothing, textile or apparel manufacturing										-										P	-			-	Sec. 206-6.4.A
Facilities that assemble or manufacture scientific instruments, semiconductor and related devices				-					-	-				-	-	-				P	-	-			Sec. 206-6.4.A
Furniture manufacturing									-	-										P					Sec. 206-6.4.A
Machine shop										-										P	-				Sec. 206-6.4.A
Medical supply manufacturing										-										P					Sec. 206-6.4.A
Mini-warehouse		-								-										P					Sec. 206-6.7.A
Pharmaceutical manufacturing										-										P					Sec. 206-6.4.A
Printing plant		-																		P					Sec. 206-6.4.A
Publishing plant																				Р					Sec. 206-6.4.A

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			1	200	da	ntia	1					eside					Mix	ed-	Use	&			own	100000		
				kesi	laei	nua	1			H	Buil	d-t	o-R	ent			B	usi	nes	S		C	ente	T		
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	ΓM	TC0 [1]	TC-MU	TC-R	כו	Definition/ Standards
Sheet metal shop																		S			P		-	-		Sec. 206-6.4.A
Stone, clay, glass or concrete products							-	-			-			-							P					Sec. 206-6.4.A
Tool repair																		S			P					Sec. 206-6.4.A
Welding shop											-							S			P	-				Sec. 206-6.4.A
Woodworking shop							-						22					S			P					Sec. 206-6.4.A
Storage Uses																										
Contractors equipment storage																		S			P					Sec. 206-6.5.A
Equipment storage											1							S			P					Sec. 206-6.5.A
Fleet storage							-									-		S			P					Sec. 206-6.5.A
New and operable used vehicle, boat, or other similar operable vehicle storage											1		-			-	-	S			P	1				Sec. 206-6.5.A
Trailer storage, drop-off lot	-	22									-	-			-			S			P					Sec. 206-6.5.A
Storage of soil, mulch, stone, lumber, pipe, steel, and other similar material equipment				-		-	1	-		-	-	-	1	1		-	-	S		-	P	1			-	Sec. 206-6.5.A
Storage and splitting of logs												-			:	-		S			P					Sec. 206-6.5.A
Towing/impounding of vehicles	-		-							-		-		1	-			S			P			-		Sec. 206-6.5.A
Tractor trailers storage							-						-		-	-		S			P					Sec. 206-6.5.A
ll self-storage, as listed below:												-						S			P					Sec. 206-6.7
Indoor multi-story storage															-			S		-	P					Sec. 206-6.7.A
Mini-warehouse																		S			P					Sec. 206-6.7.A
Warehouse, self-storage	-				-					1				1	1	-	-	S		-	P					Sec. 206-6.7.A
Research and Development																										
Laboratories, offices and other facilities used for research and development				1						1		1	1	-		S	-	1	1		Р		S		1	Sec. 206-6.6.
Pilot plants used to test manufacturing processes													-			S					P		S			Sec. 206-6.6.A
Prototype production facilities																S					P		S			Sec. 206-6.6.A
Varehouse and Distribution																										
Building materials storage yard																					P					Sec. 206-6.8.A

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KEY: P = Permi	tted	Us	е]	L =	: Li	mit	ed	Us	е		= 5			l Us	se	,	'	= [Jse	No	ot I	Per	mi	tted	
			1	Res	ide	ntia	ıl			1	1000	lesid ld-t	A SHOW	117.55	t		Mix B		Use				own			
Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Bulk storage, cold storage, frozen food lockers																					P	-	-			Sec. 206-6.8.A
Distribution of products and merchandise												-				-					P		-			Sec. 206-6.8.A
Household moving and general freight storage																					P	-				Sec. 206-6.8.A
Parcel service																					P					Sec. 206-6.8.A
Transfer and storage business																					P					Sec. 206-6.8.A
Waste Related																										
Hazardous household materials collection center									-							-				-	1	-				Sec. 206-6.9.A
Hazardous waste facility																						1				Sec. 206-6.9.A
Junk yard																										Sec. 206-6.9.A
Salvage yard																										Sec. 206-6.9.A
Landfill																										Sec. 206-6.9.A
Recycling processing center										-																Sec. 206-6.9.A
Scrap metal processor																										Sec. 206-6.9.A
Waste incinerator																-										Sec. 206-6.9.A
Waste transfer station																										Sec. 206-6.9.A
Wholesale, all												_				-		S			P					Sec. 206-6.10.A
Railroad spur tracks	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	
Agricultural																										
All crop and tree farming	P	P	P	P	P	P	P		P	P	P	P	P	P												Sec. 206-7.1
Accessory Uses																	A STATE									
Accessory uses not otherwise listed below, as determined by the Director	P	P	Р	P	P	P	Р	P	Р	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 206-8.2
Accessory cemetery	S	S	S	S	S	S	S		S	S	S	S	S	S			S	S	S	S					S	Sec. 206-8.3
Accessory dwelling unit (ADU)							L												L	L			L	L		Sec. 206-8.4
Automated retail structure							-									L	L	L	L			L	L	L		Sec. 206-8.5
Bee keeping	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L				L	Sec. 206-8.6
Caretaker's residence																P	P	P	P	P	P	P	P	P	P	Sec. 206-8.7
Donation bin																										Sec. 206-8.8

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KEY: $P = Permitt$	ted	Us	е		ե=	Li	mit	ed	Us	e		= S	-	cia	l U	-	Name of the last					ot F	er	mit	tted	
			1	Res	ide	ntia	al			1	Bui				t			ced-				1,000,033	own	925000		
Ise Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Drive-thru facility																L	L	L	L		L	L	L		L	Sec. 206-8.9
Dumpster					L	L	L	L	L					L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.10
Electric vehicle (EV) charging station	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.31
Heliport																									S	Sec. 206-8.11
Home occupation	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L				L	L			L	L		Sec. 206-8.12
In-law suite	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L				L	L			L	L		Sec. 206-8.13
Institutional accessory uses	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 206-8.14
Keeping of pets	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.15
Keeping of livestock	L									L									-							Sec. 206-8.16
Modular offices/ classroom			-																	-					S	Sec. 206-8.17
On-site parking	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 206-8.18
Outdoor storage, minor																	L	L	L		L		L			Sec. 206-8.19
Outdoor storage, major																		S		-	S					Sec. 206-8.20
Parking of business vehicles	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		Sec. 206-8.21
Parking of recreational vehicles	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L					L						Sec. 206-8.22
Parking and storage of watercraft	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	1			- 1	L				L		Sec. 206-8.23
Portable accessory structure (PODS)	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.24
Religious accessory uses	L	L	L	L	L	L	L		L	L	L	L	L	L			L	L	L	L		L	L	L	L	Sec. 206-8.25
Roofed accessory structure	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	P	P	P	P	P	P	P	P	L	P	Sec. 206-8.26
Satellite dish antenna	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.27
Solar energy system (ground mounted)																										Sec. 206-8.32
Solar energy system (intergrated or roof mounted)	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.32
Swimming pool, hot tub, spa, koi pond	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.28
Temporary Shelter	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.30
Unroofed accessory structure	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.29

Table Note

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^[1] TCO use standards do not apply to properties zoned TC-MU or TC-R.

EXHIBIT "B"

Section 206-2.

Allowed Use Table

(with markup)

(18-Pages)

Sec. 206-2. Allowed Use Table

KEY: P = Permit	ted	Us	e	ı	_=	Lin	nit	ed	Use	9					Us			NAC STA	Us	-	lot	Pe	rm	it	ted	
			1	Res	ide	nti	al			I	R Buil		enti :o-F		t				Use				vne			
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	В-ТН	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	N	W	TCO [1]	TC-MU	1C-R	J	Definition/ Standards
esidential Uses																										
All household Living, as listed below:									OT I					YA.												Sec. 206-3.1.A
Single-family detached dwelling	Р	Р	P	P	P	P	Р	P	Р	P	P	Р	P	P	Р				Р	p .	-	3	5 5	5		Sec. 206-3.1.B
Two-family dwelling				P	Р	P	Р						P	P		-			Р	ρ.	-	!	5 5	5		Sec. 206-3.1.C
Single-family attached dwelling					L	L	L	L						L	L				L	L -	-	5	5 5	5		Sec. 206-3.1.D
Multiple-family dwelling						Р	P												S	S -		-				Sec. 206-3.1.E
Towne Center loft																-				- -	-	5	5 5	5		Sec. 206-3.1.F
Towne Center flat										71						-				-	-	s s	5 5	5		Sec. 206-3.1.G
Mobile home																				-	-					Sec. 206-3.1.H
Live-work							S									-			Р	р.	-	9	SS	5		Sec. 206-3.1.I
Il group living, as listed below:																										Sec. 206-3.2.A
Addiction treatment facility																				- -	-			-		Sec. 206-3.2.B
Assisted living facility																S	Р	Р	S	S -	-	s s	SS	5	P	Sec. 206-3.2.C
Boarding and rooming house																				- -	-	!	5 5	5		Sec. 206-3.2.D
Collective residence	S	S	S	S	S	S	S		S	S	S	S	S	S					S	S -	-	!	SS	5	S	Sec. 206-3.2.E
Community living arrangement	S	S	S	S	S	S	S		S	S	S	S	S	S		-			S	S -	-	!	SS	5	S	Sec. 206-3.2.E
Group home	S	S	S	S	S	S	S		S	S	S	S	S	S		-			S	S -	-	!	SS	5	S	Sec. 206-3.2.E
Halfway house																						- -				Sec. 206-3.2.G
Hospice								S							S	-	S	S	S			!	SS	5	P	Sec. 206-3.2.H
Monastery or convent																			S	- -	-	!	SS	5	Р	Sec. 206-3.2.I
Nursing facility (skilled)																S	Р	Р	S	S -	_	S S	SS	5	Р	Sec. 206-3.2.A
Nursing home																S	Р	Р	S	S -	-	S S	SS	5	Р	Sec. 206-3.2.A
Personal care home	S	S	S	S	S	S	S		S	S	S	S	S	S					S	S -	-	!	SS	5	S	Sec. 206-3.2.E
Retirement community (continuing care)							S	S							S	-			S				SS	5	S	Sec. 206-3.2.F
Shelter							-													-	-			-		Sec. 206-3.2.J
ublic/Institutional Uses																										
ll civic, as listed below:			100																							Sec. 206-4.1.A

KEY: P = Permitt	ed	Us	e	L	=	Lin	nite	ed l	Jse		S =				Us						COLUMN TO	t P	er	mit	ted	
			F	Resi	ide	ntia	al			B	Re		entia o-R		t		Mix Bi	ed- usii				74 (3)6	owr	22000		
Use Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	do	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	IJ	Definition/ Standards
Colleges, public or private																							P	-	Р	Sec. 206-4.1.B
Community center																	Р	Р	Р	Р		Р	Р	Р	Р	Sec. 206-4.1.C
Fraternal organization and club, non-profit								22								Р	Р	Р	Р			Р	Р	-	Р	Sec. 206-4.1.D
Museum, library					-											Р	Р	Р	Р	Р	P	Р	Р		Р	Sec. 206-4.1.E
Non-profit private clubhouse	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L								L	L		Sec. 206-4.1.F
Non-profit private outdoor recreation	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S								S	S		Sec. 206-4.1.G
Place of worship	S	S	S	S	S	S	S		S	S	S	S	S	S			S	S	S	S		S	S	S	L	Sec. 206-4.1.H
Public buildings and use	P	P	P	P	Р	Р	Р	Р	Р	Р	Р	P	P	Р	P	Р	Р	Р	Р	Р	P	Р	Р	Р	Р	Sec. 206-4.1.I
Public civic and cultural center	=	-	=	==	=	E	=	=		<u></u>	==			=		<u>.</u>	=		<u>.</u>	_	<u></u>		P		P	Sec. 206-4.1.K
School, public or private	S	S	S	S	S	S	S		S	S	S	S	S	S		S	S	S					S		Р	Sec. 206-4.1.J
All park and open space, as listed pelow:																										Sec. 206-4.2.
Cemetery	S	S	S	S	S	S	S		S	S	S	S	S	S											S	Sec. 206-4.2.B
Community garden	P	P	P	P	Р	P	Р	Р	Р	Р	Р	Р	Р	P	P	Р	Р	Р	Р	Р	Р	Р	P	P	Р	Sec. 206-4.2.C
Country club, golf course	P		-							P							Р	P	Р							Sec. 206-4.2.D
Park, plaza, square	P	P	P	P	P	Р	Р	Р	Р	Р	Р	Р	Р	P	P	Р	P	Р	Р	Р	P	Р	P	Р	Р	Sec. 206-4.2.E
Playground	P	Р	P	P	P	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	P	Р	Sec. 206-4.2.F
All utility, as listed below:																										Sec. 206-4.3.A
Minorutility	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-4.3.B
Small cell facility	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-4.3.C
Telecommunication antenna and tower	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 206-4.3.D
Utility substation	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 206-4.3.E
Commercial Uses																										
dult entertainment establishment		-					-										L	L								Sec. 206-5.1
all day care, as listed below:																										Sec. 206-5.2./
Adult care center					-	-										Р	Р	Р	S		-	P	S		Р	Sec. 206-5.2.B
Day care center	-															Р	Р	Р	S			P	S		Р	Sec. 206-5.2.C
Family day care home	P	P	Р	P	P	Р	Р		Р	P	Р	Р	P	Р					S	Р			S	S		Sec. 206-5.2.D
ll <u>special event facility (indoor)</u>																P	PS	PS	P			PS	PS			Sec. 206-5.3

KEY: P = Permitt	eu	03	_		W.Com				Jse				enti						IN CASE	0/22				7	ACTION S	
			F	Resi	de	ntia	al			E			o-R		t		Mix Bu	1000	Use ies:				own ente	250		
Use Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	5	Definition/ Standards
All special event facility (indoor)	-																S	S		1-		S	S			Sec. 206-5.3
All hotels, motels, extended stay																	s	s	s			s	s	-		Sec. 206-5.4
All indoor recreation, except as listed pelow:		-				-	-				-		-	-	-		P	P	P	-		P	P	-		Sec. 206-5.5.A
Amusement center, game/video arcade																	Р	Р	Р			Р	Р			Sec. 206-5.5.A
Assembly hall, auditorium, meeting hall						S		S			-		-		S		S	s	S			S		-	S	Sec. 206-5.5.A
Billiard hall, pool hall				-						-							Р	Р	Р			Р	Р			Sec. 206-5.5.A
Bowling alley												-				-	Р	Р	Р			Р	Р			Sec. 206-5.5.A
Convention center, arena, indoor stadium										-			-	1			S	S	S		-	S	S	-	S	Sec. 206-5.5.A
Electric or gas powered vehicle tracks													-	-			Р	Р	Р			S	S			Sec. 206-5.5.A
Extreme sports facility such as BMX, skateboarding or rollerblading						-					-	-		1			Р	Р	Р		-	S	S			Sec. 206-5.5.A
Gym, health spa, or yoga studio																	Р	Р	Р			Р				Sec. 206-5.5.B
Ice or roller skating rink											-			-			Р	Р	Р			S	S			Sec. 206-5.5.A
Indoor sports facility																	Р	Р	Р			S	S			Sec. 206-5.5.A
Inflatable playground														-			Р	Р	Р			S	S			Sec. 206-5.5.A
Meditation center																	Р	Р	Р			Р	Р			Sec. 206-5.5.A
Miniature golf facility														-			Р	Р	Р		-	S	S	1		Sec. 206-5.5.A
School for the arts												1		-			Р	Р	Р	Р	-	Р	Р			Sec. 206-5.5.C
Indoor shooting range														-			Р	Р	Р			S	S		-	Sec. 206-5.5.A
Theaters																	S	S	S			S	S			Sec. 206-5.5.D
All medical, except as listed below:																					-	-			P	Sec. 206-5.6.A
Ambulatory surgical center																						-	L		Р	Sec. 206-5.6.B
Blood plasma donation center																									Р	Sec. 206-5.6.A
Chiropractor																Р	Р	Р	Р	Р		Р	Р		Р	Sec. 206-5.6.A
Dental office																Р	Р	Р	Р	Р		Р	Р		Р	Sec. 206-5.6.A
Emergency medical office																	Р	Р	P			Р	Р		Р	Sec. 206-5.6.A
Hospital																									Р	Sec. 206-5.6.A
Kidney dialysis center																	Р	Р	Р			S			Р	Sec. 206-5.6.A

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Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TCO [1]	TC-MU	TC-R	CI	Definition/ Standards
Medical cannabis dispensary										_						<u>-</u>	L	L								Sec. 206-5.6.D
Medical clinic								-		-		-		-		Р	Р	Р	Р	Р		Р	Р		Р	Sec. 206-5.6.A
Medical or dental laboratory										-															Р	Sec. 206-5.6.A
Medical office																Р	Р	P	Р	Р		Р	Р		Р	Sec. 206-5.6.A
Medical practitioner																Р	Р	P	Р	Р		Р	Р		Р	Sec. 206-5.6.A
Mobile health wellness and screening												-		-		L	L	L	L	L	L	L	L		L	Sec. 206-5.6.C
Opthalmologist														-		Р	Р	Р	P	P		P	Р		Р	Sec. 206-5.6.A
Optometrist						==										Р	Р	Р	P	Р		P	Р		Р	Sec. 206-5.6.A
Osteopath												-				Р	P	Р	P	Р		Р	Р		Р	Sec. 206-5.6.A
Physician's office												-			-	Р	P	P	Р	Р		Р	Р		Р	Sec. 206-5.6.A
Urgent care								-				-		-	_		P	P	P			P	P		Р	Sec. 206-5.6.A
ll office, except as listed below			-						-		-	1			-	P	P	P	P	P	L	P	P			Sec. 206-5.7.A Sec. 206-5.7.H
Accountant, bookkeeper, auditor office					-				-	-		+	-		+	Р	Р	Р	Р	Р	L	Р	Р			Sec. 206-5.7.A
Advertising office																Р	Р	P	Р	P	L	Р	Р			Sec. 206-5.7.A
Architect office															-	Р	Р	P	P	P	L	P	Р			Sec. 206-5.7.A
Attorney's office									-						-	Р	Р	Р	Р	P	L	P	P			Sec. 206-5.7.A
Banks																Р	Р	Р	Р			Р	P			Sec. 206-5.7.B
Business management consulting																Р	Р	Р	Р	P	L	P	P			Sec. 206-5.7.A
Business school																P	Р	P	Р	P		P	P			Sec. 206-5.7.G
Business services																P	Р	P	Р	P	L	P	Р			Sec. 206-5.7.A
Call center															77	P	Р	P	Р	P	L	Р	P			Sec. 206-5.7.A
Collection agency																Р	Р	Р	Р	P	L	P	Р			Sec. 206-5.7.A
Commercial art																Р	P	P	P	P	L	P	P			Sec. 206-5.7.A
Computer or data processing																Р	Р	P	Р	P	L	P	P			Sec. 206-5.7.A
Counseling in office setting																P	Р	P	Р	P	L	P	P			Sec. 206-5.7.A
Employment center							-								-	P	P	P	Р	P	L	P	P			Sec. 206-5.7.A
Engineer office					-	-	-		-							P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Finance company																P	P	P	P			P	P			Sec. 206-5.7.C

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			ı	Res	ide	ntia	al			E		esid d-t	1	ial Ren	t			ed usi				4953	own			
Jse Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TCO [1]	TC-MU	TC-R	l)	Definition/ Standards
Financial services		-														P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Graphic design																Р	Р	Р	P	Р	L	P	P			Sec. 206-5.7.A
Insurance adjuster				2												Р	P	Р	P	Р	L	P	P			Sec. 206-5.7.A
Insurance agent									-							Р	Р	Р	Р	Р	L	Р	P			Sec. 206-5.7.A
Interior decorator	1															Р	Р	Р	P	P	L	Р	P			Sec. 206-5.7.A
Investment or brokerage house																Р	Р	Р	Р	P	L	P	P			Sec. 206-5.7.A
Lawyer's office																P	P	P	P	P	L	P	P			Sec. 206-5.7.A
Lender office				-					-							Р	Р	Р	P	P	L	P	P			Sec. 206-5.7.A
Loan office																L	L	L	L			L	L			Sec. 206-5.7.D
Mortgage agent																Р	Р	Р	P	P	L	P	P			Sec. 206-5.7.A
Office showroom																Р	P	P	P	P	L	P	P			Sec. 206-5.7.E
Professional services																Р	P	P	P	P	L	P	P			Sec. 206-5.7.A
Radio, film, recording, and television studios and stations	-	-				-	-						-				Р	Р	Р			P	P		-	Sec. 206-5.7.F
Real estate agent																Р	Р	Р	Р	Р	L	Р	Р			Sec. 206-5.7.A
Sales office																Р	Р	Р	Р	P	L	Р	P			Sec. 206-5.7.A
Savings and loan institution																Р	Р	Р	P			Р	Р			Sec. 206-5.7.B
Security system services																Р	Р	Р	P		L	Р	P			Sec. 206-5.7.A
Trade school																Р	Р	Р	Р			P	P			Sec. 206-5.7.G
Travel agency																Р	Р	Р	P	P	L	P	P			Sec. 206-5.7.A
Vocational school							-									Р	Р	P	P			P	P			Sec. 206-5.7.G
all outdoor recreation, including:																	s	s	S			s	s			Sec. 206-5.8
Amusement park		-															S	S	S			S	S			Sec. 206-5.8
Batting cage		-															S	S	S			S	S			Sec. 206-5.8
Drive-in theater								-									S	S	S			S	S			Sec. 206-5.8
Electric or gas powered vehicle tracks																	S	S	S			S	S			Sec. 206-5.8
Extreme sports facility (BMX, skateboarding or rollerblading)	-					-	-		-								S	S	S			S	S			Sec. 206-5.8
Golf driving range									-								S	S	S			S	S			Sec. 206-5.8
Miniature golf							-		7.7								S	S	S			S	S			Sec. 206-5.8

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			F	Res	ide	nti	al			E		esid ld-t		ial Ren	t		Mix B	ed- usii				250.33	own	20013		
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	D .	Definition/ Standards
Outdoor amusements																	S	S	S			S	S			Sec. 206-5.8
Outdoor shooting range																	S	S	S			S	S			Sec. 206-5.8
Outdoor sports field/court																	S	S	S			S	S			Sec. 206-5.8
Outdoor stadium, arena															-		S	S	S			S	S			Sec. 206-5.8
Outdoor theater		-															S	S	S			S	S			Sec. 206-5.8
Water park																	S	S	S			S	S			Sec. 206-5.8
All passenger terminal (no on-site storage or parking of vehicles), ncluding:	-	-		-	-		P	-	-		-				-		P	P	P	-		P	P	-	P	Sec. 206-5.9
Bus terminal							P						-				Р	Р	Р	-		Р	Р		P	Sec. 206-5.9
Limousine service		-		-	-		P	-		-				-	-		Р	Р	Р			Р	Р	-	Р	Sec. 206-5.9
Non-emergency transport							P										Р	Р	Р			Р	Р		Р	Sec. 206-5.9
Taxicab service							Р										Р	Р	Р			Р	P		Р	Sec. 206-5.9
All personal services, except the ollowing:																	P	P	P	P		P	P			Sec. 206-5.10.A
Animal care (indoor)		-															Р	Р	Р		Р	Р	Р	-		Sec. 206-5.10.B
Animal boarding																	Р	Р	P		P	Р	Р			Sec. 206-5.10.B
Animal grooming																	Р	Р	Р	P	Р	P	Р			Sec. 206-5.10.B
Animal hospital																	Р	Р	Р		P	P	Р			Sec. 206-5.10.B
Animal shelter																	Р	Р	Р		Р	Р	Р			Sec. 206-5.10.B
Animal care (outdoor)										/							Р	Р	Р		Р	S				Sec. 206-5.10.C
Beauty salon																Р	Р	Р	Р	Р		Р	Р			Sec. 206-5.10.A
Body piercing																-	S	S	S			S	S			Sec. 206-5.10.H
Doggy day care (indoor)																	Р	Р	Р		P	Р	Р			Sec. 206-5.10.B
Dry cleaning																	Р	Р	Р		P	Р	L			Sec. 206-5.10.D
Eyeglass shop																	Р	Р	P	P		P	P			Sec. 206-5.10.A
Food catering																	Р	Р	Р	P	P	P	P			Sec. 206-5.10.A
Fortune teller													-				S	S	S			S				Sec. 206-5.10.G
Funeral home, mortuary (without crematorium)		-					-									-	P	Р	Р		P		-	-		Sec. 206-5.10.A
Funeral, mortuary (with crematorium)																	S	S	S		S					Sec. 206-5.10.A

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Jse Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	כ	Definition/ Standards
Hair salon				-			-		-						-	Р	P	P	P	Р		P	Р			Sec. 206-5.10.A
Kennel (indoor)										-							Р	P	Р		P	Р	Р			Sec. 206-5.10.B
Laundry, coin-operating or full-service																	Р	P	Р		P	Р	L			Sec. 206-5.10.D
Locksmith shop																	P	P	Р	Р	P	Р	Р			Sec. 206-5.10.A
Massage therapy						_		-								L	L	L	L	L		L		_		Sec. 206-5.10.E
Nail salon		-				-										Р	P	Р	P	Р		Р	Р			Sec. 206-5.10.A
Personal Repair														-			P	P	P	Р	P	P	Р			Sec. 206-5.10.F
Pet clinic																	P	Р	P		P	Р	P			Sec. 206-5.10.B
Pet grooming																	Р	P	Р	Р	P	Р	P	-		Sec. 206-5.10.B
Photocopying, printing and reproduction service			-			-					-	-	-	-		Р	Р	P	P	Р	P	Р	P	P	-	Sec. 206-5.10.A
Psychic, fortune teller																	S	S	S			S				Sec. 206-5.10.G
Tailor or milliner																	Р	Р	Р	Р		Р	Р			Sec. 206-5.10.A
Tanning salon																	Р	Р	Р	Р		Р	Р			Sec. 206-5.10.A
Tattoo parlor or body piercing																	S	S	S			S	S			Sec. 206-5.10.H
Taxidermist																	Р	Р	Р		P	Р	Р		7.7	Sec. 206-5.10.A
Tutoring service																	Р	Р	Р	Р		Р	P			Sec. 206-5.10.A
Upholster, non-vehicle																	Р	Р	Р	Р	P	Р	Р			Sec. 206-5.10.F
Veterinary clinic																	Р	Р	Р		Р	Р	P			Sec. 206-5.10.B
ll restaurants, except as listed elow:		-	-	-		-	-	-	-	-		-	-	E		L	L	L	L			L	L		-	Sec. 206-5.11.A Sec. 206-5.11.Fl
Bar																										Sec. 206-5.11.B
<u>Brewpub</u>	-	-	-	-	-	-	-	-	-	-	-		-	-	-		L	L	L		L	L	L		-	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E
Coffee shop, donut shop	-	-	-			-	-			-	=	-	=			L	L	L	L	=		L	L		L	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u>
Drive-in restaurant	-	-	-	-		-	-				-	-	=		-		-	L			-					Sec. 206-5.11.D, Sec. 206-5.11. <u>F</u> E
Drive-thru facility (as an accessory use)					-										-	L	L	L	L		L	S	L			Sec. 206-8.9
Hookah bar or lounge	-	-	E	-	E		-	-	H	-	-	=	-		-	-	-	-		-	-			-	-	Sec. 206.5.11. <u>B</u> f
Ice cream shop																L	L	L	L			L	L		L	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E

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Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Juice shop						-	-		-	-	1		-			L	L	L	L	=	<u></u>	L	L		L	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E
Lounge												-	-	-	-	-					-		-			Sec. 206-5.11.B
Nightclub								-						-												Sec. 206-5.11.B
Pizza delivery	H	-		-	=	-	-				-	-	-				L	L	L			L	-			Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E
Restaurant	-	E	-	-	-	-	-				-		-	-		L	L	L	L			L	L		L	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E
Restaurant, drive-thru	-		-	-	H	E	-	-		-			-	-		-	L	L	L	-		S	-	-	=	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E
Restaurant, take-out	=	=	-	-	=		-	-						-	-	L	L	L	L	-	=	L	L	==	L	Sec. 206-5.11.A, Sec. 206-5.11. <u>F</u> E
Tavern																				-	-	-			-	Sec. 206-5.11.B
Tea shop		-	-	-		=	-					-	-	-	-	L	L	L	L		-	L	L		L	Sec. 206-5.11.A Sec. 206-5.11. <u>F</u> {
Yogurt shop	=	-		-		==		-						-		L	L	L	L	-	-	L	L	-	L	Sec. 206-5.11.A Sec. 206-5.11.F
Ill retail, except as listed below:																	P	P	P			P	P			Sec. 206-5.12.A
Animal supplies							-				-						Р	Р	Р			Р	P	-		Sec. 206-5.12.B
Antique shop																	Р	Р	Р	-		P	P			Sec. 206-5.12.B
Appliance store		-			-												Р	Р	Р			Р	P			Sec. 206-5.12.A
Art and school supplies											-		-				Р	Р	P	-	-	Р	P			Sec. 206-5.12.B
Art gallery	-	-														-	P	Р	Р	Р		Р	P			Sec. 206-5.12.A
Art studio																	Р	Р	Р	Р		P	P			Sec. 206-5.12.A
Artisan shop																L	L	L	L	L	L	L	L			Sec. 206-5.12.C
Baked goods								-									Р	Р	Р			P	P			Sec. 206-5.12.B
Bakery			-														Р	Р	Р		P	P	P			Sec. 206-5.12.D
Beverage store																	Р	Р	Р			Р	P			Sec. 206-5.12.E
Bicycle shop																	Р	Р	Р			P	P			Sec. 206-5.12.A
Book store								77-									P	Р	Р			P	P			Sec. 206-5.12.B
Bottle shop																	P	Р	Р			P	P			Sec. 206-5.12.E
Building supply (no outdoor storage)																	Р	Р	Р		P	P	P			Sec. 206-5.12.F
Building supply (with outdoor storage)				-			-	-									S	S	S		P					Sec. 206-5.12.F

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Jse Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	ΓW	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Camera store	77																P	P	Р			P	Р		-	Sec. 206-5.12.B
CBD store	1		Ŀ							<u>.</u>						_	P	P	P	_	<u>.</u>	P	P			Sec. 206-5.12.G
Check cashing																	S	S	S			S				Sec. 206-5.12.L
Clothing store																	Р	Р	Р			P	P			Sec. 206-5.12.B
Consumer fireworks retail sales facility		E	-	=	-	-	-	=	-	-	=	-	-	-			L	L	L	-	-	-		-	8	Sec. 206-5.12. <u>H</u> 6
Convenience food store					-												Р	Р	Р			Р	P			Sec. 206-5.12.B
Convenience goods																	Р	P	Р			P	P			Sec. 206-5.12.B
Craft store																	Р	P	Р			P	Р			Sec. 206-5.12.B
Department store																	Р	Р	Р			P	Р			Sec. 206-5.12.A
Drug store	-	-	-								-			-		L	P	P	P	H	-	P	P			Sec. 206-5.12. <u>I</u> H
Dry goods store									132								Р	Р	Р			P	P			Sec. 206-5.12.B
Electronics store																	Р	Р	Р			P	Р			Sec. 206-5.12.A
Fabric store																	Р	P	Р			Р	Р			Sec. 206-5.12.B
Flower shop																	Р	Р	Р			P	Р			Sec. 206-5.12.B
Food store																	Р	Р	Р			P	P			Sec. 206-5.12.B
Furniture store																	Р	Р	Р			P	Р			Sec. 206-5.12.B
Garden supplies																	Р	Р	Р			Р	P			Sec. 206-5.12.B
General retail																	Р	Р	Р			Р	P			Sec. 206-5.12.B
Gift and cards								-								-	Р	Р	Р			P	Р			Sec. 206-5.12.B
Grocery store																	Р	Р	Р			P	P			Sec. 206-5.12.B
Growler shop										-12		22		22	22		Р	Р	Р			P	P			Sec. 206-5.12.E
Guns and ammunition																	Р	Р	Р			P	P			Sec. 206-5.12.A
Hardware store															-		Р	Р	Р			Р	P			Sec. 206-5.12.B
Hobby store																	Р	Р	Р			P	P			Sec. 206-5.12.B
Home building supply store																	Р	P	Р							Sec. 206-5.12.A
Home improvement supplies																-	Р	P	Р							Sec. 206-5.12.B
Household products																	Р	Р	Р			P	P			Sec. 206-5.12.B
Jewelry store																	Р	Р	Р			P	P			Sec. 206-5.12.B

KEY: P = Permit	ed	Us	e	ı	_=	Lin	nite	ed	Use	9			oec		Us					and the same of		t P	er	mit	ttec	
				Res	ide	ntia	al			E			enti O-F		t		Mix B	ed- usi				132000	owr			
Jse Category										2	~															
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OD	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	5	Definition/ Standards
Lawnmower shop and other small engine (sales, rental, repair)	-	-						-						-			S	S	S	-	P		-	-		ا <u>ل</u> .Sec. 206-5.12
Meat market	-	-								-		H					L	L	L		L	L	L			Sec. 206-5.12. <u>K</u> -
Medical supply store																	Р	Р	Р			Р	P			Sec. 206-5.12.B
Music and musical instruments store																	Р	Р	Р			Р	P			Sec. 206-5.12.B
News store																	Р	Р	Р			Р	Р			Sec. 206-5.12.B
Office supplies																	Р	Р	Р			Р	Р			Sec. 206-5.12.B
Package store, distilled spirits		-			-	-					-	-					L	L	-			-			-	Sec. 206-5.12. <u>L</u>
Package shipping (UPS)																	P	P	Р			P	Р			Sec. 206-5.12.B
Pawn broker	-	t.	T.	1-	Ī							_					S	S	S			S			-	Sec. 206-5.12. <u>M</u>
Pawn shop	1	-	1	1	T.			ī			1				-		S	S	S			S				Sec. 206-5.12. <u>M</u>
Pet store and supplies																1	P	P	P			Р	Р			Sec. 206-5.12.B
Pharmacy																L	P	P	Р			P	Р			Sec. 206-5.12.H
Phone store																	P	Р	P			P	Р			Sec. 206-5.12.B
Photo finishing																	Р	P	P			P	P			Sec. 206-5.12.B
Picture frames																-	P	Р	Р			P	Р			Sec. 206-5.12.B
Plant nursery	-	1	1	1	1	-							-				P	P	P					1		Sec. 206-5.12.N
Pottery store																	Р	Р	P			P	P			Sec. 206-5.12.B
Printed materials store																	P	P	P			P	P			Sec. 206-5.12.B
Produce store																	P	Р	P			P	Р			Sec. 206-5.12.B
Seafood store																+	P	Р	Р			P	Р			Sec. 206-5.12.B
Shoe store																-	Р	Р	P			P	P			Sec. 206-5.12.B
Smoke shop		-		1			-															1		-		Sec. 206-5.12. <u>0</u>
Souvenir shop																-	P	P	P			P	P			Sec. 206-5.12.B
Sporting goods store							22										P	Р	P			P	P			Sec. 206-5.12.B
Stationery store							-										Р	Р	P			P	Р			Sec. 206-5.12.B
Swimming pool supply store (indoor)																	P	P	P			P	P			Sec. 206-5.12.A
Swimming pool supply store (outdoor)			-				-	100							-	-	S	S	S		P		-			Sec. 206-5.12.F
Title pawn										1					_		S	S	S			I				Sec. 206-5.12. <u>M</u> -

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Use Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TCO [1]	TC-MU	TC-R	IJ	Definition/ Standards
Toy store														-			P	Р	P			P	P			Sec. 206-5.12.B
Trophies store																	P	Р	P			P	Р			Sec. 206-5.12.B
Vape shop	-	l.	-	-	-	1	L	-	L	1							1				L		-			Sec. 206-5.12. <u>O</u> N
Video game store									-								P	Р	Р			Р	Р			Sec. 206-5.12.A
Video store																	Р	Р	Р			Р	Р			Sec. 206-5.12.A
All vehicular, as listed below:																										Sec. 206-5.13.A
Automobile parts store (no repair or installation)		-	-				-		1		-						Р	Р	Р		P		-			Sec. 206-5.13.B
Boat, recreational vehicle, utility or enclosed trailer sales, rental, or service									-		-	-					-	S			S			-	-	Sec. 206-5.13.C
Car wash, self-serve, full-service, detailing					-				ł								S	Р	S		Р				-	Sec. 206-5.13.D
Gas station (with convenience store). No vehicle repair or service									-								S	S			S					Sec. 206-5.13.E
Internet vehicles sales									-							L	L	L			L	L				Sec. 206-5.13.F
Public parking (for off-site uses)									1		-	-					1					S	S		S	Sec. 206-5.13.G
Remote parking (for off-site uses)									Ŧ							S	S	S	S			S	S		S	Sec. 206-5.13.H
Vehicle rental										-							S	S			S					Sec. 206-5.13.I
Vehicle sales, rental, or auction									1								S	S			S					Sec. 206-5.13.J
/ehicle repair (minor), including the ollowing:							-										s	s			P	s			-	Sec. 206-5.13.K
Audio and alarm installation									-10								S	S			P	S				Sec. 206-5.13.K
Bed-liner installation								-									S	S			Р	S				Sec. 206-5.13.K
Custom accessories									1	4-							S	S			Р	S				Sec. 206-5.13.K
Emissions testing		-															S	S			Р					Sec. 206-5.13.K
Glass repair and replacement																	S	S			P	S				Sec. 206-5.13.K
Minor scratch and dent repair								24									S	S			Р	S				Sec. 206-5.13.K
Quick lubrication facility			1						-								S	S			Р	S				Sec. 206-5.13.K
ehicle repair (major), including the ollowing:		-	-				-				-					-			-		s				-	Sec. 206-5.13.L
Body and paint shop		-			-																S					Sec. 206-5.13.L
Brake repair and replacement	100							1													S					Sec. 206-5.13.L

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Use Category																										
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	Ū	Definition/ Standards
Muffler shop						-							-								S					Sec. 206-5.13.L
Tire repair and replacement													-								S					Sec. 206-5.13.L
Transmission repair and replacement																					S					Sec. 206-5.13.L
Industrial Uses																										
All craft manufacturing, including:												-					L	L	L		P	L	L			Sec. 206-6.1
Ceramic products												-	-				L	L	L		P	L	L			Sec. 206-6.1
Clothing products																	L	L	L		Р	L	L			Sec. 206-6.1
Electronic goods																	L	L	L		Р	L	L			Sec. 206-6.1
Food and bakery products																	L	L	L		Р	L	L			Sec. 206-6.1
Furniture products																	L	L	L		P	L	L			Sec. 206-6.1
Glass products						1						-					L	L	L	-	P	L	L			Sec. 206-6.1
Household appliances	-											-					L	L	L	-	Р	L	L			Sec. 206-6.1
Jewelry products																	L	L	L	_	P	L	L			Sec. 206-6.1
Leather products																	L	L	L		P	L	L			Sec. 206-6.1
Metalwork																	L	L	L		P	L	L			Sec. 206-6.1
Non-alcoholic beverages																	L	L	L		P	L	L			Sec. 206-6.1
Paper products																	L	L	L		Р	L	L			Sec. 206-6.1
Printmaking																	L	L	L		Р	L	L			Sec. 206-6.1
All heavy industrial, including:									0									-								Sec. 206-6.2
Animal processing, packing, treating and storage																		- 1								Sec. 206-6.2
Bone materials or products	-								-									1	-			-				Sec. 206-6.2
Bottling plant											1	1	-					1			-					Sec. 206-6.2
Bulk fuel sales																									-	Sec. 206-6.2
Bulk storage of flammable liquids, chemicals, cosmetics, drugs, soap, paints, fertilizers, and abrasive products		-	-	-			-	-			-		-				-							-	-	Sec. 206-6.2
Chemical materials or products									-																	Sec. 206-6.2
Chemical, cosmetics, drug, soap, paints, fertilizers and abrasive products		-	-					-			-		-		-	-	-	-			-					Sec. 206-6.2

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Jse Category							HIGH																			
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	IJ	Definition/ Standards
Clay materials or products									-				-													Sec. 206-6.2
Concrete batch plant															-										-	Sec. 206-6.2
Explosives materials or products									=				-	-											-	Sec. 206-6.2
Fireworks materials or products									-				-	-			-				_					Sec. 206-6.2
Food processing, and related products				-		-			-		-		-	-	-	-	-	1	-		-	-		-		Sec. 206-6.2
Glass materials or products																						-				Sec. 206-6.2
Leather materials or products																										Sec. 206-6.2
Livestock or poultry slaughtering																										Sec. 206-6.2
Lumber production		-					-							-	1		-						-			Sec. 206-6.2
Lumberyard															-											Sec. 206-6.2
Metal products, including enameling and galvanizing		-				-	-		1		-		-		1		ı	-	-	1	-	-				Sec. 206-6.2
Paper materials or products									1			-				-				-		-	1		-	Sec. 206-6.2
Petroleum, liquefied petroleum gas and coal products and refining									H						-	-	1						+			Sec. 206-6.2
Plastic materials or products									-																	Sec. 206-6.2
Prefabricated building manufacturing									-								-									Sec. 206-6.2
Pulp materials or products									1								1									Sec. 206-6.2
Rubber and plastic products, rubber manufacturing						-			-								-					-1	1			Sec. 206-6.2
Rubber materials or products								-																		Sec. 206-6.2
Sawmill, log production facility		-																								Sec. 206-6.2
Stone materials or product									-								1									Sec. 206-6.2
Tobacco materials or products																										Sec. 206-6.2
ll light industrial uses, as listed elow																										Sec. 206-6.3.A
Ambulance service (with on-site storage or parking)													-					S			P					Sec. 206-6.3.B
Baking plants		100																			Р					Sec. 206-6.3.A
Brewery																	Р	Р	Р		P	S	S			Sec. 206-6.3.C
Carpet cleaning plant																					P				-	Sec. 206-6.3.A
Contractors storage	100						100											S			P					Sec. 206-6.3.D

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Jse Category Specific Use	RS-30	RS-15	DC.E	P-DII	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MC	NR	LM	TCO [1]	TC-MU	TC-R	CI	Definition/ Standards
Distillery																										
Dry cleaning plant						55											Р	Р	P		P	S	S	-		Sec. 206-6.3.C
Food and beverage production			-		35		77	-													P					Sec. 206-6.3.A
Food truck (base of operation)				-	1																P				-	Sec. 206-6.3.A
	=	=	H	-	=	==	==	=	=	=	=	==	=	=	=	=	=	=	=	=	L	=	=	=	=	Sec. 206-6.3.E
Land-intensive outdoor sales and services																					Р		-	ı		Sec. 206-6.3.A
Laundry cleaning plant																					Р		1	1		Sec. 206-6.3.A
Limousine service (with on-site storage or parking)			-	-				1						-							Р	-	-		-	Sec. 206-6.3.A
Manufactured building sales			-	-																	Р			1		Sec. 206-6.3.A
Mobile home sales																					Р					Sec. 206-6.3.A
Non-emergency transport service (with on-site storage or parking)		-	-		-	-		+		-	_		-	-		_		S		-	Р		-	-		Sec. 206-6.3.A
Repair or services of business, industrial, machinery, equipment or products by providing centralized services for separate retail outlets	-	-	-	-				10,000		1	-			1				S		1	S		-	-		Sec. 206-6.3.A
Sale, rental, or repair of machinery, heavy equipment, or special trade tools	L				-	-	-	-			-				-	-	-	S	<u>-</u>	_	S	-		<u>-</u>	-	Sec. 206-6.3. <u>F</u> f
Taxicab service (with on-site storage or parking)								-										S			Р					Sec. 206-6.3.A
Winery				-				-									Р	Р	Р		P	Р	P			Sec. 206-6.3.C
ll light manufacturing, except as sted below:			-				-	-	-	-											P		-			Sec. 206-6.4.
Bookbinding plant																					Р					Sec. 206-6.4.A
Cabinet makers																					P	-		-		Sec. 206-6.4.A
Clothing, textile or apparel manufacturing	-									-				-							P		-	-		Sec. 206-6.4.A
Facilities that assemble or manufacture scientific instruments, semiconductor and related devices						-															Р		-			Sec. 206-6.4.A
Furniture manufacturing				-				-													Р					Sec. 206-6.4.A
Machine shop																					P					Sec. 206-6.4.A
Medical supply manufacturing																					P					Sec. 206-6.4.A

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Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	S-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	.co [1]	TC-MU	TC-R	CI	Definition/ Standards
										R	R	R	R	R												
Mini-warehouse																					Р					Sec. 206-6.7.A
Pharmaceutical manufacturing															2.2						P					Sec. 206-6.4.A
Printing plant												-									P					Sec. 206-6.4.A
Publishing plant																	-				P					Sec. 206-6.4.A
Sheet metal shop																		S			P					Sec. 206-6.4.A
Stone, clay, glass or concrete products	-	-	-		-		-					1	-	-			1		-	-	P		-	1		Sec. 206-6.4.A
Tool repair																		S			P					Sec. 206-6.4.A
Welding shop																		S			P					Sec. 206-6.4.A
Woodworking shop												-		-			-	S			P					Sec. 206-6.4.A
torage Uses																										
Contractors equipment storage												-						S			P					Sec. 206-6.5.A
Equipment storage											-	-						S			P					Sec. 206-6.5.A
Fleet storage												-						S			Р					Sec. 206-6.5.A
New and operable used vehicle, boat, or other similar operable vehicle storage		-	-	-	-	-			-	-	-	I	-				-	S			Р	-	1	-		Sec. 206-6.5.A
Trailer storage, drop-off lot												-		-			-	S			P	-	-	-		Sec. 206-6.5.A
Storage of soil, mulch, stone, lumber, pipe, steel, and other similar material equipment	17.70	-		-		/		-		-			-	-				S			Р	-				Sec. 206-6.5.A
Storage and splitting of logs																		S			P				-	Sec. 206-6.5.A
Towing/impounding of vehicles						Ī												SP			P					Sec. 206-6.5.A
Tractor trailers storage	2612											-		2				S			P		-			Sec. 206-6.5.A
Ill self-storage, as listed below:																		S			P					Sec. 206-6.7
Indoor multi-story storage																		S			P					Sec. 206-6.7.A
Mini-warehouse											-	-						S			P					Sec. 206-6.7.A
Warehouse, self-storage				-		-						1		-				S			P					Sec. 206-6.7.A
Research and Development																										
Laboratories, offices and other facilities used for research and development	-			-		-	1		-						-	S	-				P		S			Sec. 206-6.6.A

KEY: P = Permi	tted	Us	е	١	L =	Lir	mit	ed	Us	e					Us	e	•	'	= L	lse	No	t P	er	mit	tec	
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Use Category							T								i x											
Specific Use	RS-30	RS-15	RS-5	R-DU	D-TH	MA	Xa	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	ID	Definition/ Standards
Pilot plants used to test manufacturing processes											-					S					P		S		-	Sec. 206-6.6.A
Prototype production facilities																S					P		S			Sec. 206-6.6.A
Warehouse and Distribution																										Cool 200 olow
Building materials storage yard					-																P					Sec. 206-6.8.A
Bulk storage, cold storage, frozen food lockers	-			-	-		-					-		-							P				-	Sec. 206-6.8.A
Distribution of products and merchandise			-	-		-															Р				-	Sec. 206-6.8.A
Household moving and general freight storage							-		1												Р					Sec. 206-6.8.A
Parcel service					-		-														P					Sec. 206-6.8.A
Transfer and storage business	==																				P					Sec. 206-6.8.A
Vaste Related																										
Hazardous household materials collection center																										Sec. 206-6.9.A
Hazardous waste facility																										Sec. 206-6.9.A
Junk yard																										Sec. 206-6.9.A
Salvage yard								-									1									Sec. 206-6.9.A
Landfill			-					-																		Sec. 206-6.9.A
Recycling processing center								-	-								-				-					Sec. 206-6.9.A
Scrap metal processor																										Sec. 206-6.9.A
Waste incinerator																										Sec. 206-6.9.A
Waste transfer station														-		-					-					Sec. 206-6.9.A
Wholesale, all	182																	s			P				-	Sec. 206-6.10.A
Railroad spur tracks	s	s	S	s	S	S	S	s	s	S	S	S	S	S	S	s	S	s	s	S	s	S	s	s	s	
Agricultural																										
All crop and tree farming	Р	P	Р	Р	P	Р	P		P	P	P	Р	P	P							-					Sec. 206-7.1
Accessory Uses																										
accessory uses not otherwise listed below, as determined by the Director	Р	Р	P	Р	P	P	P	P	Р	P	P	P	P	Р	Р	Р	Р	Р	Р	Р	Р	P	Р	P	Р	Sec. 206-8.2
Accessory cemetery	S	S	S	S	S	S	S		S	S	S	S	S	S			S	S	S	S					S	Sec. 206-8.3

KEY: P = Permiti	ed	Us	e	L	.=	Lin	nite	ed	Use	9		-		ial	Us	e	6	'	= U	se	No	t P	er	mit	tted	
			F	Resi	ide	ntia	al			ı		esid ld-t		ial Ren	t			ed- usi		178633		-	own	RESIDENT.		
Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TCO [1]	TC-MU	TC-R	כו	Definition/ Standards
Accessory dwelling unit (ADU)							L												L	L			L	L		Sec. 206-8.4
Automated retail structure																L	L	L	L			L	L	L		Sec. 206-8.5
Bee keeping	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L				L	Sec. 206-8.6
Caretaker's residence						-	-									Р	P	Р	Р	Р	P	Р	P	Р	Р	Sec. 206-8.7
Donation bin																		-								Sec. 206-8.8
Drive-thru facility					_				-							L	L	L	L		L	L	L		L	Sec. 206-8.9
Dumpster	-				L	L	L	L	L					L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.10
Electric vehicle (EV) charging station	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.31
Heliport																		-							S	Sec. 206-8.11
Home occupation	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L			-	L	L			L	L		Sec. 206-8.12
In-law suite	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L				L	L			L	L		Sec. 206-8.13
Institutional accessory uses	P	P	P	P	Р	P	P	P	P	P	P	P	P	P	P	P	P	P	Р	Р	Р	Р	Р	P	Р	Sec. 206-8.14
Keeping of pets	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.15
Keeping of livestock	L									L																Sec. 206-8.16
Modular offices/ classroom		-		-	-	-		-	1					212		-			-			-			S	Sec. 206-8.17
On-site parking	Р	P	Р	Р	Р	Р	Р	Р	Р	Р	P	Р	P	P	P	Р	P	Р	Р	Р	Р	Р	Р	Р	Р	Sec. 206-8.18
Outdoor storage, minor									1								L	L	L		L		L			Sec. 206-8.19
Outdoor storage, major									-									S			S					Sec. 206-8.20
Parking of business vehicles	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		Sec. 206-8.21
Parking of recreational vehicles	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L					L						Sec. 206-8.22
Parking and storage of watercraft	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L					L				L		Sec. 206-8.23
Portable accessory structure (PODS)	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.24
Religious accessory uses	L	L	L	L	L	L	L		L	L	L	L	L	L			L	L	L	L		L	L	L	L	Sec. 206-8.25
Roofed accessory structure	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Р	Р	Р	Р	Р	Р	Р	Р	L	Р	Sec. 206-8.26
Satellite dish antenna	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.27
Solar energy system (ground mounted)				- 174			-	-	-		-															Sec. 206-8.32
Solar energy system (intergrated or roof mounted)	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.32

KEY: P = Permi	licu	US		lesi		_im ntia			030		S = Re Buil	esid	enti	al			Mix		Us	e &	Management	т	own	ie	ttec	
Jse Category Specific Use	RS-30	RS-15	RS-5	R-DU	R-TH	RM	RX	RO	PRC	RS-30-BTR	RS-15-BTR	RS-5-BTR	R-DU-BTR	R-TH-BTR	RO-BTR	OP	BG	HSB	MU	NR	LM	TC0 [1]	TC-MU	TC-R	CI	Definition/ Standards
Swimming pool, hot tub, spa, koi pond	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.28
Temporary Shelter	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.30
Unroofed accessory structure	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	Sec. 206-8.29

Table Note

 $[1] \ \ \mathsf{TCO} \ \mathsf{use} \ \mathsf{standards} \ \mathsf{do} \ \mathsf{not} \ \mathsf{apply} \ \mathsf{to} \ \mathsf{properties} \ \mathsf{zoned} \ \mathsf{TC-MU} \ \mathsf{or} \ \mathsf{TC-R}.$

STATE OF GEORGIA

CITY OF SNELLVILLE

ORDINANCE NO. 2025-04

AN ORDINANCE TO AMEND THE ALCOHOLIC BEVERAGE ORDINANCE
(CHAPTER 6); TO PROVIDE FOR AND AMEND PROCEDURES FOR OBTAINING
SPECIAL EVENT LICENSES AND SPECIAL EVENT SPACES TO OBTAIN
ALCOHOL LICENSES; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING
ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER
PURPOSES.

WHEREAS, the duly elected governing authority of the City of Snellville, Georgia (the "City") is the Mayor and Council; and

WHEREAS, the Mayor and the Council of the City of Snellville, Georgia, desire to amend portions of its alcoholic beverages ordinance; and

WHEREAS, the Mayor and Council have determined that the health, safety, and welfare of the citizens of the City to ordain certain zoning rules and regulations to be consistent with updated legislation regarding the zoning procedures act; and

WHEREAS, the Mayor and Council of the City of Snellville, Georgia deem such amendment to be for the betterment and general welfare of the City of Snellville and its inhabitants; and,

IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF SNELLVILLE, GEORGIA, and by the authority thereof:

Section 1. Section 6-1 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby amended to add the following:

Special Event Facility is an indoor facility, other than a private residence, hotel, motel, other lodging place, private club, restaurant, bottle shop, lounge, night club or bar used by a for-profit host which serves as rental space for group functions for the purposes of honoring a person or an event, such as wedding, wedding reception, bridal shower, retirement party, holiday party, award dinner or luncheon, bar/bat mitzvah, celebration

of life or similar type of function, with or without live entertainment, with the catering of food and drink for consumption on-premises by persons in attendance. This definition shall not include a free standing place of worship, or publicly-owned non-profit civic associations and facilities in which the predominant activities or events are publicly accessible without pre-invitation, such as operations consistent with that of a restaurant, lounge, nightclub, bar or late-night establishment. "Publicly accessible" means that entry is available to the general public, whether or not admission is free or dependent on payment by the individual attendees.

- Section 2. Article 6 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby amended to add the following:
 "Section 6-202. Special Event Alcohol Licenses.
 - (a) Notwithstanding any other provision of this chapter, the planning and development director is authorized to issue Special Events Facility Alcohol Licenses for a Special Event Facility, as defined in this Chapter and has obtained a Special Use Permit for such use according to the Unified Development Ordinance, that wishes to allow the consumption of alcoholic beverages on premises, either for sale or not.
 - (b) Any Special Event Facility shall be required to first obtain an appropriate state license, in accordance with the laws and regulations of the state and the state department of revenue. The Special Events Facility itself cannot possess an alcohol license, and food may not be prepared on-site. Neither the special events facility nor its employees shall provide any food or beverages, including alcoholic beverages to guests. Rather only the caterer or its employees may do so. Caterers must obtain the necessary permits from the State of Georgia as well as from their County of origin to provide food and beverage services at the event or gathering. Only a licensed alcoholic beverage caterer shall be

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permitted to sell alcoholic beverages for consumption at a catered special event or function, subject to the licensing and other requirements for alcoholic beverage caterers in Chapter 6 (Alcoholic Beverage Ordinance) of the city code and state law.

- (c) Any Special Events Facility that desires to sell alcoholic beverages for consumption on premises or that allows alcoholic beverages to be consumed at said facility by private guests attending a private event must first obtain a Special Use Permit from the City of Snellville.

 Special Event Facilities shall not be eligible for temporary special event licenses under Section 6-192.
- (d) Each Special Event Facility that wishes to sell or distribute alcohol according to this ordinance shall only be able to sell or distribute alcohol through a licensed caterer as defined in this Ordinance and state law.
- (e) Any alcoholic beverage consumed at a Special Events Facility by private guests attending a private event must be purchased from a licensed caterer under subsection (f) of this Section.
- (f) Licensed alcoholic beverage caterer pouring. A licensed alcoholic beverage caterer, as defined and licensed by the state pursuant to O.C.G.A. § 3-11-1 et seq. and by the City of Snellville, may distribute and sell alcoholic beverages at a special events facility in the city so long as the licensed alcoholic beverage caterer complies with all requirements of O.C.G.A. § 3-11-1 et seq. and the special events facility has first registered with the city according to these requirements:
- (i) It is required that employees of caterers be at least twenty-one (21) years of age to distribute, sell, or otherwise dispense alcohol beverages.
- (ii) Submit the catering application at least five (5) business days prior to the planned event.

- (ii) Provide evidence of general liability insurance in the amount of at least one million dollars (\$1,000,000) to cover the catering activities.
- (iii) If selling liquor by the drink (does not apply to beer or wine), caterer is required to submit the Excise Tax Report and tax payment thirty (30) days following the event. Such report calculates the number of individual alcoholic beverages served. This requirement does not apply to special event non-profit organizations.
- **(g)** Facility must be approved. A special events facility must be authorized by the Unified Development Ordinance, must first obtain a Special Use Permit from the City to operate, and be approved by the Gwinnett County Fire Marshall.
- **(h)** Timing of sales or consumption. All sales of alcoholic beverages or consumption of alcoholic beverages at special events facilities shall comply in all respects to the time restrictions found in Section 6-187 herein.
- (i) Food to be served when alcoholic beverages are consumed. All sales of alcoholic beverages or consumption of alcoholic beverages at special events facilities shall be served with food provided by a licensed caterer.
- (j) Exemptions. All free-standing places of worship, Masonic Lodges, and indoor publicly owned civic and cultural center located within the City of Snellville shall be exempted from obtaining a special use permit to serve or sell alcohol under this ordinance. An indoor publicly owned civic and cultural center shall be any event space owned by the City of Snellville that hosts events and leases out the space for special events. An indoor publicly owned civic and cultural center shall still be subject to hiring a caterer, as defined in Section 6-202(f) to serve or sell alcohol and be subject to other provisions of the Alcohol Ordinance.
- Section 2. Section 6-186 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby deleted in its entirety and replaced with the following:

"Sec. 6-186. - Locations at which sale of distilled spirits by the drink for consumption on the premises is permitted.

Distilled spirits may only be sold by the drink for consumption on the premises:

- (1) In eating establishments regularly serving prepared food, with a full-service kitchen. A full-service kitchen will consist of a three-compartment pot sink, a stove or grill permanently installed, and a refrigerator, all of which must be approved by the health and fire departments. Such eating establishment will regularly serve food every hour they are open and derive at least as much gross receipts annually from the sale of prepared meals or food as it derives from the sale of distilled spirits.
- (2) When eating establishments are located in hotels, motels, and high-rise office and apartment buildings, every entrance to the establishment shall be from a public lobby, hallway, mall or other publicly used interior portion of the primary use structure.
- (3) In indoor commercial recreation establishments.
- (4) In a publicly owned indoor publicly owned civic and cultural center
- (5) Public stadium, coliseum or auditorium.
- (6) Distilleries, when the distilled spirit being offered is manufactured on-premises.
- (7) Special event facilities, in accordance with Sec. 6-202.
- (8) Free standing places of worship"

Section 3. Section 6-189 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby deleted in its entirety and replaced with the following:

Malt beverages and/or wine may only be sold for consumption on the premises in the following locations:

- (1) In eating establishments having a full-service kitchen (a full-service kitchen will consist of a three-compartment sink, a stove or grill permanently installed, a refrigerator, all of which must be approved by the health and fire departments), prepared to serve food every hour they are open.
- (2) In indoor commercial recreation establishments.
- (3) In a publicly ownerd indoor publicly owned civic and cultural center capable of serving prepared food, with a full-service kitchen (a full-service kitchen will consist of a three-compartment pot sink, a stove or grill permanently installed, and a refrigerator, all of which must be approved by the health and fire departments), prepared to serve food every hour it is open and deriving at least 70 percent of its total annual gross sales from the sale of prepared meals or foods and recreational, promotional or entertainment or operational activities.
- (5) Public stadium, coliseum or auditorium.
- (6) A bottle shop.
- (7) A craft beer market.

- (8) A brewpub.
- (9) A brewery, limited to malt beverages produced on-premises.
- (10) A farm winery tasting room, limited to wine produced on-premises.
- (11) Special Event Facility, in accordance with Sec. 6-202."

<u>Section 4.</u> Section 6-192 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby deleted in its entirety and replaced with the following:

"Sec. 6-192. - Eligibility for issuance of a temporary special event permit.

The planning and development director may issue a temporary permit to any person, firm or corporation, for a period not to exceed three days for an approved small or event for an indoor event (outdoor event are subject to Section 6-196), and no more than six such permits may be issued to the applicant organization in any one calendar year.

- (1) The person, firm or corporation shall be a submit an application and pay the fee required by the ordinances and specified on the fee schedule and shall be required to abide by all other City of Snellville ordinances.
- (2) The special event must meet the following criteria prior to the issuance of a permit to sell alcoholic beverages:
- a. The applicant must include in the application a letter of intent, the date and time of the event, fully describe the nature of the proposed event and provide a State license for serving alcohol.

- b. The applicant must submit with the application the fee specified in the fee schedule on file with the city clerk's office, as it may be amended from time to time on www.snellville.org. The planning and development director may issue a permit authorizing the organization to sell alcoholic beverages. The permittee or permittee's employees shall be at least twenty-one (21) years old and supervise all aspects of the special event pertaining to the handling and storage of alcoholic beverages and the distribution of alcoholic beverages to consumers in the metro Atlanta area. The permittee shall be responsible for compliance with all aspects of this article and state law, and shall be liable for infractions thereof.
- c. The applicant must show proof of the hiring of a licensed alcoholic beverage caterer, as defined and licensed by the state pursuant to O.C.G.A. § 3-11-1 et seq. and by the City of Snellville, as prescribed in Section 6-202 (f).
- d. Submit the temporary special event application at least twenty (20) days prior to the event.
 - (3) The chief of police or his designee may immediately revoke any temporary license for a special event if it is determined continued alcohol sales may endanger the health, welfare or safety of the public. If the licensee is found in violation of Federal, State, or local law, the licensee shall not be eligible for any other temporary special event licenses for twelve (12) months from the date of violation and shall be subject to fines subject to Section 1-11 of this Ordinance.

(4) As a condition on the issuance of a temporary special event permit, the permittee shall indemnify and hold the City of Snellville harmless from claims, demand or cause of action which may arise from activities associated with the special event."

Section 5. Section 6-196 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby deleted in its entirety and replaced with the following:

"Sec. 6-196. - Special event outdoor alcohol drinking area.

(a) A special event outdoor alcohol drinking area shall be located outside in an area clearly marked for identification as an outdoor alcohol drinking area pursuant to a special use permit issued by the planning director, or his designee, to allow consumption outside of a licensed establishment. Only establishments with a Georgia State license to dispense alcoholic beverages may apply for this special use permit for a temporary license to serve alcohol outdoors. The license shall be granted for a maximum of three consecutive days and shall be governed by all of the other rules and regulations of the city as if the alcohol was being dispensed within a licensed establishment. License fees applicable to this chapter are set forth in the schedule of fees and charges on file in the office of the planning department, on the city website and at the reception center in City Hall. The applicant shall be required to provide adequate security officers for the event as established by the mayor and council at the expense of the applicant. Security officers shall be off-duty police officers or sheriff's deputies from the City of Snellville, or other officers expressly approved by the City of Snellville Chief of Police for that event. Special use permits issued pursuant to this subsection shall not require presentation to the planning commission nor a second reading prior to issuance.

- (b) The following additional regulations shall apply to dispensing and drinking alcohol pursuant to subsection (a) above:
- (1) Two drink limit. Any establishment licensed to dispense alcoholic beverages by the drink for consumption on the premises is authorized to dispense an alcoholic beverage in a paper or plastic cup, or other container other than a can, bottle or glass, for removal from the premises; provided, however, that no establishment shall dispense to any person more than two such alcoholic beverages at a time; and provided the alcohol is consumed in the area specified in the special use permit granted in subsection (a) above.
- (2) Size limited to 16 ounces. No container in which an alcoholic beverage is dispensed pursuant to subsection (a) shall exceed 16 fluid ounces in size. No person shall hold in possession within the designated area any open alcoholic beverage container which exceeds 16 fluid ounces in size.
- (3) Drinking from can, bottle or glass prohibited. It shall be unlawful for any person to drink or attempt to drink any alcoholic beverage from a can, bottle or glass or to possess in an open can, bottle or glass any alcoholic beverage outside or in the designated area.
- (4) Drinking outside the designated area. It shall be a violation of subsection (a) to take an alcoholic beverage served in the designated area outside of the designated area for any reason.
 - (5) The chief of police or his designee may immediately revoke any temporary license for a special event if it is determined continued alcohol sales may endanger the health, welfare or safety of the public. If the licensee is found in violation of Federal, State, or

local law, the licensee shall not be eligible for any other temporary special event licenses for twelve (12) months from the date of violation and shall be subject to fines subject to Section 1-11 of this Ordinance.

- (6) *Hours and days*. It shall be unlawful for any person to purchase, distribute or consume alcoholic beverages outside of the timeframes provided in <u>sections 6-90</u>, <u>6-187</u> and <u>6-190</u>."
- Section 6. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.
- (b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.
- (c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the

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greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 7. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 8. This Ordinance was adopted 3 10, 2025. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

ATTEST:

Melisa Arnold, City Clerk

APPROVED AS TO FORM:

John J. Crowley, City Attorney Powell & Crowley, LLP Barbara Bender, Mayor

Tod Warner, Mayor Pro Tem

Norman A. Carter, Council Member

Kerry Hetherington, Council Member

Cristy Lenski, Council Member

Gretchen Schulz, Council Member

STATE OF GEORGIA CITY OF SNELLVILLE

RESOLUTION NO. 2025-02

A RESOLUTION TO ADOPT A REVISED FEE SCHEDULE FOR THE PLANNING AND DEVELOPMENT DEPARTMENT OF THE CITY OF SNELLVILLE, GEORGIA

WHEREAS, the Planning and Development Department for the City of Snellville, Georgia is responsible to ensure and regulate the design and permitting of land subdivision, site development, buildings and structures in the City of Snellville and to provide for the administration and enforcement of the Georgia State Minimum Codes for Construction; and

WHEREAS, the Planning and Development Department for the City of Snellville, Georgia is responsible for the processing of applications for annexation, amendments to the Official Zoning Map and Future Land Use Map, Change in Conditions and variances and waivers from the Unified Development Ordinance for approval consideration by the Mayor and Council or Zoning Board of Appeals; and

WHEREAS, the Planning and Development Department for the City of Snellville, Georgia is responsible for the administration of applications and licensing for Occupation Tax Certificate, Massage and Spa Establishment, Short-Term Rental, and alcoholic beverages in the City of Snellville; and

WHEREAS, the City of Snellville, Georgia, from time to time, revises its Planning and Development Fee Schedule for various permits, taxes, fees, and licenses; and

WHEREAS, the Mayor and Council of the City of Snellville desire to revise the current Planning and Development Fee Schedule last amended February 27, 2023 for city services, administrative and regulatory fees, license fees, permit fees which are established for the purposes of financing, in whole or part, the city's operating expenses; and,

WHEREAS, the Mayor and City Council of the City of Snellville have studied and reviewed the city's cost to provide various services including but not limited to plan review, permitting, site development and building inspections, business and alcohol licensing, and special event permitting and have established a fee schedule to cover the cost of the services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Snellville, Georgia, sitting in regular session on March 10, 2025, that the fee schedule for the Planning and Development Department is adopted as amended per Exhibit "A" and is effective April 1, 2025.

RES 2025-02 3-10-2025

SO RESOLVED this 10th day of March, 2025.

ATTEST:

Melisa Arnold, City Clerk

APPROVED AS TO FORM:

Jay Crowley, City Attorney Powell & Crowley, LLP Barbara Bender, Mayor

Tod Warner, Mayor Pro Tem

Norman A. Carter, Jr., Council Member

Kerry Hetherington, Council Member

Cristy Lenski, Council Member

Gretchen Schulz, Council Member

EXHIBIT "A"

RES 2025-02 3-10-2025

Pa1 6	asial Usa Damaia	(Effectiv	& Zoning Fee		
Kezoning - Spi			lap Amendment* - Cl 80, R-DU, R-TH, RO, Pl		Application Fees
Less than 1 Acres	1 to 5 Acres	5 to 10 Acres	10 to 15 Acres	15 to 20 Acres	Over 20 Acres
\$500	\$650	\$800	\$1,100	\$1,500	\$2,000 + \$25/acre over 20 acres
	M	ulti-family and Spe	cial Residential (RM	and RX)	
Less than 1 Acres	1 to 5 Acres	5 to 10 Acres	10 to 15 Acres	15 to 20 Acres	Over 20 Acres
\$750	\$1,000	\$1,500	\$2,000	\$2,500	\$2,750 + \$40/acre over 20 acres
		Non-Residential	(OP, CI, BG, HSB, NR,	LM)	
Less than 1 Acres	1 to 5 Acres	5 to 10 Acres	10 to 15 Acres	15 to 20 Acres	Over 20 Acres
\$750	\$1,000	\$1,500	\$2,000	\$2,500	\$3,000 + \$50/acre over 20 acres
			(TC-MU, TC-R, TCO)		
Less than 1 Acres	1 to 5 Acres	5 to 10 Acres	10 to 15 Acres	15 to 20 Acres	Over 20 Acres
\$750	\$1,000	\$1,500	\$2,000	\$2,500	\$3,000 + \$50/acre over 20 acres
		Market and the Control of the Contro	ulation Example		
			nit and *FLUM amend 10 +\$300 = \$2,700 (plu		
			cial Use Permit, Chan		\$100 (ea.)
Concurrent varia	ince/ waiver neque		and Appeal Applicat		1 3100 (ea.)
	<u> </u>	ranance, vrance	Single-Family Resid		\$250
Multi-Family Residential				\$450	
Non-Residential and Mixed-Use Each Additional Variance/Waiver Req.					\$700
			\$100		
Single-Family Residential					\$100
Administra	ative Variance App	olication	Multi-Family Reside	ential	\$350
	Non-Residential and Mixed-Use		\$500		
Stream Bu	uffer Variance App	lication	Single-family Reside		\$250
			Non-Residential, Mul	ti-Family, Mixed-Use	\$500
	Appeal the	Decision of the Pla			\$100
Logal Ad Bublication	for Dublic Hearing		lotification Fees		T 650
Legal Ad Publication		(per each public n	learing date)		\$50 \$100
	Public Notice Sign Fee (per sign) Public Hearing Notification Mailing (per adjoining property owner, per public hearing)				\$100
. asiic ricaring Notin	cation waning (pe		llaneous Fees	nearing)	۷۵۷
Future Land Use Map	Amendment (FLI				40% Rezoning Fee
Annexation (100% Method)				\$125	
Annexation (60% Method)				\$500	
Ordinance/Regulation Text Amendment				\$250	
Each Concurrent Variance and Waiver (Rezoning, Special Use Permit, Change in Conditions				\$100	
Zoning Certification Letter (per contiguous tax parcel)				\$100	
Zoning Certification for New/Used Auto Broker				\$25	

	Land Development F	Fees	
Application, Permit, or Service Type	(Effective April 1, 2025)	Plan Review Fee	Permit or Plat Fee
	imited Land Disturbance Plan Review 8		
Clearing Permit		\$400	\$50/Acre (\$250 min.)
Clearing and Grubbing Permit		\$400	\$50/Acre (\$250 min.)
Grading Permit		\$400	\$50/Acre (\$250 min.)
Land Disturbance Renewal		N/A	\$50
Land Disturbance Extension (one 3-mon	th ext prior to expiration)	N/A	\$50
Residential Drainage Plan		\$250	N/A
	Site Development Plan Review & Pe	rmit Fees	
	Minor Subdivision (5 or fewer lots)	\$500	\$50/Lot
Development Plans WITH Subdivision	Subdivision Development Permit	\$500	\$25/Lot (Min. \$500)
	Final Plat	\$250	\$15/Lot (Min. \$500
Development Plans WITHOUT Subdivision	on	\$500	\$150/Acre (Min. \$1,000)
Development Permit Renewal		N/A	\$150
Development Permit Extension Fee	N/A	\$150	
Development Permit Plan Resubmittal/	\$500	N/A	
Minor Plan Revision (after permit issuar	ce or plan approval)	N/A	20% of Total Plan Review Fee
Major Plan Revision (after permit issuan	N/A	50% of Total Plan Review Fee	
	Miscellaneous Development F	ees	
Modification Application		\$	100
Unified Development Ordinance Waiver	Application	\$	250
Driveway/Parking Area Expansion/Addition (Residential) \$25			\$25
Communications Utility Right-of-Way Encroachment Permit \$50			\$50
Tree Removal Permit (Non-Residential)			\$50
	Tree Replacement Fund Donat	tion	
Contribution Per 1.0 Unit of Density Cre			\$1,000
	Penalty Fees		
Penalty for Site Activity Prior to Issuance	e of Permit	100% of t	he Permit Fee

DRAFT (V4) 2-27-2025 For Adoption Mar 10 2025

Building Permit Fees

(Effective April 1, 2025)

New Construction

Permit fees for new complete building construction will be calculated using the International Code Council (ICC) Building Valuation

Data at a rate of \$6 per \$1,000 of construction value

Steps to calculate fee:

- Step 1: Determine the Construction Type and Occupancy Group from ICC Building Valuation Data
- Step 2: Find the Construction Cost from ICC Building Valuation Data using total square feet of construction
- Step 3: Multiply the Construction Cost by 0.006 to determine the permit fee (\$6 per \$1,000 construction value)

General Notes:

- A. Building permit fees will be updated annually on January 1st to reflect the current published ICC chart
- B. Building permit fees for 'Shell Only Construction' will be based on 50% of the calculated building valuation
- C. Building permit fees include building inspections, but not Plan Review or Re-inspections.

C. Building permit fees include building inspections, but	r Renovation Projects	pections.	
	Construction Cost	One & Two-Family	Non-Residential &
<u> </u>		Residential	Multifamily
Minor Renovation Projects (less than \$75,000)	Up to \$15,000	\$80	\$100
_	\$15,001 - \$25,000	\$125	\$150
-	\$25,001 - \$50,000	\$200	\$300
	\$50,001 - \$75,000	\$300	\$450
Extensive Renovation Projects (greater than \$75,000)	Over \$75,000	\$6 per \$1,000 co	nstruction value
	Other Permit Fees		
Trade Permit (HVAC - Plumbing - Electric)			\$50
Re-Permit Fee (after 6-months no activity)			\$50
Re-Permit Fee (after 12-months no activity)			Re-Permit Job
Demolition Permit			\$50
Exterior Lighting (Addition - Modification)		And the second s	\$50
Moving of Structure			\$50
Boarding-up Structure Permit			\$50
Temporary Use Permit (per 20-day period or time specifi	ied)		\$100
Portable Accessory Structure (annual for commercial)			\$100
Portable Accessory Structure (residential temporary)			\$25
New Tower (Ground) New Rooftop			\$2,500
			\$1,000
Telecommunications Towers-Antennas Co-Locate on Existing		Co-Locate on Existing	
Tower			\$500
Swimming Pool (inground/above-ground)			\$100
Temporary Trailer (Construction - Sales Office)	\$100		
Driveway/Parking Area Expansion/Addition (Residential)		\$25
Safety Inspe	ection for Utility Reconne	ct	
		Electric (only)	\$50
Safety Inspection to Authorize Utility Re	econnect	Natural Gas (only)	\$50
#\		Electric & Natural Gas	\$100
Roofed Accessory Structure / Detac	ched Garage / Storage Bui	ilding / Shed (Residential)
Poofed Assessmy Strusture / Detached Course Strusture	Duilding Chad) (includes	120 SF or Less	\$100
Roofed Accessory Structure (Detached Garage, Storage E		121 SF - 500 SF	\$250
Plan Review & Certificate of Completion)		Over 500 SF	\$350
	Uncovered Deck		
Uncoverd Deck (Replace, Expand or Addition) - Includes		of Completion	\$150
	ificate of Occupancy		
Certificate of Completion	3145/7651/8		\$50
Certificate of Occupancy			\$50
Certificate of Occupancy (additions - remodel)			\$25
Temporary Certificate of Occupancy			\$50

Bu	ilding Permit Fees		
	Re-Inspections		ARTHUR DESIGNATION OF THE PARTY
	1st Re-Inspection	Š	50
	2nd Re-Inspection		75
Building Permit Re-Inspection Fee	3rd Re-Inspection		100
•	4th Re-Inspection	\$:	125
	5th Re-Inspection	\$1	150
	Sign Permit		
Sign Permit Application Review Fee (per sign type a	pplication)		\$25
Temporary Banner Sign/Feather Flag			No Charge
	1 to 50 SF	\$50	
Sign Area		51 to 250 SF	\$100
		Over 250 SF	\$150
Building Permit (Sign Installation)		\$6 per \$1,000 constr	uction value (\$50 min.)
Structural/Engineered Drawing Review			\$50
Certificate of Completion			\$50
Pla	an Review Fees (per review)		
New One- and Two-Family Residential			\$100
Multi-family or Commercial (new or remodel)			\$100
Exterior Lighting (Addition - Modification - Conversi	on)		\$50
Roofed Accessory Structure (detached garage - stor	rage building - shed)		\$100
Residential Additions - Remodel - Renovation - Repair			\$50
Residential Deck (uncovered)			\$50
Residential Drainage Plan			\$250
	Penalty Fees		
Penalty for Sign Installation Prior to Issuance of App	roved Sign Permit		200% of Permit Fee
Penalty for Construction Prior to Issuance of Approv	red Permit		100% of Permit Fee

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Occupation Tax (Business Licensing)

(Effective April 1, 2025)

Occupation Tax Certificate (Business License)*

Occupation tax is calcualted based on gross receipts bracketed classification schedule (below).

Steps to calculate tax:

- Step 1: Determine the profit Class (1-6) based on the profitability ratio for the business type as defined by the SIC system.
- Step 2: Calculate (or project) the businesses 'Gross Receipts' based on a 12-months period.
- Step 3: Using the gross receipts in Step 2, lookup the corresponding tax rate for the Class determined in Step 1.

Calculation Examples

- A. Class 3 business with (projected) annual gross receipts of \$150,000; the Occupation Tax is \$180.
- B. Class 1 business with (projected) annual gross receipts of \$5,000; the Occupation Tax is \$40.
- C. Class 5 business with (projected) annual gross receipts of \$502,000; the Occupation Tax is \$830.
- D. Class 2 business with (projected) annual gross receipts of \$20,000 (Start Date Aug 1st); the Occupation Tax is \$21.25.

Notes:

- 1. All Occupation Tax Certificates EXPIRE Dec 31st annually and MUST be renewed BEFORE Mar 31st to AVOID penalty.
- 2. If Gross Receipt exceed \$30 Million, multiply Gross Receipts by Tax Rate.
- 3. Certain practitioners of Professionals may elect to pay a \$300 per practitioner fee in lieu of an occupation tax on gross receipts.
- 4. New businesses established AFTER July 1st pay one-half (1/2) tax amount determined in Step 3 (above).
- 5. Maximum annual tax is \$30,000.

			Gross Recei	pts Bracketed Cla	ssification Sched	ule		
No. of London	RANGE BRACKETS CLASS / RATE							
	At Least	No More Than	1	2	3	4	5	6
Α	0	\$25,000	\$40	\$42.50	\$45	\$47.50	\$50	\$52.50
В	\$25,001	\$50,000	\$50	\$55	\$60	\$65	\$70	\$75
С	\$50,001	\$100,000	\$70	\$80	\$90	\$100	\$110	\$120
D	\$100,001	\$250,000	\$130	\$155	\$180	\$205	\$230	\$255
E	\$250,001	\$500,000	\$230	\$280	\$330	\$380	\$430	\$480
F	\$500,001	\$1,000,000	\$430	\$530	\$630	\$730	\$830	\$930
G	\$1,000,001	\$2,000,000	\$830	\$1,030	\$1,230	\$1,430	\$1,630	\$1,830
H	\$2,000,001	\$5,000,000	\$2,030	\$2,530	\$3,030	\$3,530	\$4,030	\$4,530
1	\$5,000,001	\$7,500,000	\$3,030	\$3,780	\$4,530	\$5,280	\$6,030	\$6,780
J	\$7,500,001	\$10,000,000	\$4,030	\$5,030	\$6,030	\$7,030	\$8,030	\$9,030
К	\$10,000,001	\$12,500,000	\$5,030	\$6,280	\$7,530	\$8,780	\$10,030	\$11,280
L	\$12,500,001	\$15,000,000	\$6,030	\$7,530	\$9,030	\$10,530	\$12,030	\$13,530
M	\$15,000,001	\$17,500,000	\$7,030	\$8,780	\$10,530	\$12,280	\$14,030	\$15,780
N	\$17,500,001	\$20,000,000	\$8,030	\$10,030	\$12,030	\$14,030	\$16,030	\$18,030
0	\$20,000,001	\$22,500,000	\$9,030	\$11,280	\$13,530	\$15,780	\$18,030	\$20,280
P	\$22,500,001	\$25,000,000	\$10,030	\$12,530	\$15,030	\$17,530	\$20,030	\$22,530
Q	\$25,000,001	\$27,500,000	\$11,030	\$13,780	\$16,530	\$19,280	\$22,030	\$24,780
R	\$27,500,001	\$30,000,000	\$12,030	\$15,030	\$18,030	\$21,030	\$24,030	\$27,030
S	\$30,000,001	and over	0.040%	0.050%	0.060%	0.070%	0.080%	0.090%
A COURT	· 大田村中华村。		Massa	ge / Spa Establis	nment License		图 植物物色 护护	
New or Renewal Massage / Spa Establishment License (annual)* Before July 1st \$100						\$100		
			e (aiiiiuai)		After July 1st	\$50		
			9	Short-Term Renta	l License			
New or Renewal Short-Term Rental Liecense (annual)*				New License	\$250			
		New or Kenewar	Short-reim Ke	iitai Liecelise (ali	iluali		Renewal	\$100
SERVICE STATE			Depois	tory Financial Ins	tiution License			HALLING THE
and the second second	Dan	ository Financial	Institution Ru	inoss Licanso Tax	(/ annual*		Percent Gross Receipts	0.25%
	Бер	Ository Fillancial	mstitution bus	silless Licelise 147	(annual)		Min.	\$1,000
				Insurer Lice	nse .			Pelis and
							1st Office	\$75
		New or Rene	ewal Insurance	License (annual)	*		Each Add'l Office	\$75
							Per Insurer	\$75
	1000			*License Expiration	on Dates			
	License Type Expiration Date Penalty Beginning							
Occupatio	n Tax Certificate				Dec		Apr 2nd	
Occupatio	n Tax Certificate (Attor	neys)			Dec		Jun 1st	
Massage /	/ Spa Establishment Lic	ense			Mar 31st		Apr 2nd	
Short-Terr	m Rental License				Dec 31st		Jan 1st	
Depositor	y Financial Institution E	Business License			Mar 1st			te at 111 11 11 111 111 111 111 111 111 11
Insurance	License				Dec 31st -			
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Alcoholic Beverage Licensing (Effective April 1, 2025)				
For On Premises and	Off-Premises Consulail Dealers	mption		
Rec	Distilled Sprints (first	et fixed har only)	¢r.000	
	- Additional Fixed		\$5,000 \$500	
	- Moveable Bar (each)		\$100	
Retail Dealers for Consumption ON PRMISES		acii)		
Retail Dealers for Consumption ON PRIVISES	Beer (only) Wine (only)		\$750	
		.1	\$750	
	Beer and Wine (onl	· · · · · · · · · · · · · · · · · · ·	\$1,500	
	Beer, Wine & Distill	ed Spirts	\$6,500	
	Beer (only)		\$500	
	Wine (only)		\$500	
Retail Dealers for Consumption OFF PRMISES	Beer and Wine (onl	****	\$1,000	
	Distilled Spirits (onl		\$5,000	
	Beer, Wine & Distill	ed Spirits	\$6,000	
Non-Pro	fit Private Club			
	Distilled Sprints (on	ly)	\$700	
	Beer (only)		\$120	
Non-Profit Private Club for Consumption ON PRMISES	Wine (only)		\$120	
*	Beer and Wine (onl	y)	\$240	
	Beer, Wine & Distill	ed Spirts	\$940	
Mar	nufacturing			
Brewery, Winery, or Farm Winery	-		\$570	
Outdoor Alcohol Drinkin	g Area Permit (Single	Event Fee)		
Destination Marketing Organization of the City of Snello alcohol provider)	\$50			
Non-Profit Organizations Per Event			\$250	
			\$1 per SF or \$2,000,	
All other		Per Event		
Supplemental License (in a	addition to Retail De	aler License)	whichever is greater	
Brewpub License			\$100	
Farm Winery Tasting Room License			\$100	
Wine Tasting Event License	A TRANSPIRE MINISTER PROPERTY OF THE PROPERTY		\$100	
	e Caterer Pouring Pe	rmit		
Alcoholic Beverage Caterer Pouring Permit (per special or			\$50	
	nse/Permit Types			
Art Shop B-Y-O-B (annual)	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$500	
		Beer (only)	\$250	
Personal Service Amenity License (annual)		Wine (only)	\$250	
Tersonal service Amenity License (annual)		Beer & Wine	\$500	
Temporary Special Event Permit (not to exceed 3-days/6 permits per calendar year)			\$500	
Home Brew Event License (up to 5 events per calendar ye	\$50			
Alcoh	[2 30			
Aicon	3% of Retail Price of			
Per Drink Excise Tax on Distilled Spirits (Paid by Retailer)			Drink	
	Malt	By the Barrel	\$12 per 31 gal	
Wholesale Sales to Betallars (Baid hould hale of a	Beverage/Beer	By the Bottle/Can	\$0.0041666 per oz.	
Wholesale Sales to Retailers (Paid by Wholesaler)	Wine	By the Package	\$0.22 per liter	
	Distilled Spirits	By the Package	\$0.22 per liter	
	1	,	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	

Alcoholic Beverage Licensing (Effective March 1, 2025)						
Other Fees		国 基本原则 不是是				
Hotel/Motel In-Room Service (annual)		\$100				
Transfer of Licensed Location (no change in ownership)						
Administrative Fee (new applications)		\$200				
Applicant Investigation De Cualleille Delice Deut (Fingerprinting	\$45				
Applicant Investigation By Snellville Police Dept. (per person)	Background	\$10				

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For Adoption Mar 10 2025



City of Snellville Purchasing Policy and Procedure

Goal Statement

It is the intent of the City of Snellville to establish, foster, and maintain procedures of procurement that maximize value for each dollar of expenditure on necessary goods and services used by the City to provide governmental services for its citizens. Acting in the best interests of the City of Snellville is the highest priority. Additionally maintaining fair, open, well-communicated relationships with active and prospective vendors is a key consideration.

Objectives

- 1. To assure taxpayers that money provided to the City of Snellville and appropriated by City Council is spent wisely and effectively. Such assurance shall include an accounting and record of purchases available for public inspection.
- 2. To provide instructions and guidance to all City personnel engaged in the purchasing /accounts payable process.
- 3. To establish levels of purchasing that relate procedural formality, cost of procurement activity, and levels of approval to the cost of the item(s) purchased.
- 4. To develop reliable, competitive sources of supply based upon fair and open vendor relations.
- 5. To establish ethical standards to assure that procurement is made without favoritism or inappropriate vendor inducements.
- 6. To remit payments to vendors in a timely manner without error, consistent with city terms and taking advantage of any discounts.
- 7. To establish and maintain internal controls over purchasing and vendor payments that deters misappropriation of City resources without creating unnecessary or excessive paper work.

General Rules and Principles

- Purchasing activity in the City of Snellville is decentralized, empowering individual departments who have primary responsibility for their own purchasing. This puts accountability, as well as responsibility, into the hands of department directors to assure that all rules and expectations are met. It is the department director's obligation, with the assistance of the City Manager, Finance Manager, and City Clerk, to make certain that any departmental employees involved in procurement know, understand, and adhere to established policy and procedures. Any delegation of authority by department directors permitted under these procedures should be exercised with prudence with regard to both selection of individuals and monitoring of activity. The most important element of effective purchasing and proper purchasing conduct is the active understanding, support, and commitment of department directors and staff.
- It is the responsibility of the Finance Manager to assure that sound procedures are in place, to train and assist City departments in understanding the procedures, and to assure that the purchasing/accounts payable processes run smoothly.
- All purchasing activity is expected to comply with established budget procedures. Specifically, the departmental budget must contemplate or include the item(s) to be purchased, and funds must be available in the appropriate line item of the approved budget.
- Departments are expected to always seek the most cost-effective goods and services that meet departmental needs. Departments should anticipate needs so as to purchase in sufficient quantities to lower unit costs while avoiding waste due to over-stocking or pilferage.
- The City of Snellville is exempt from State of Georgia sales tax. Departments are expected to take active measures to avoid the payment of sales tax, including, but not limited, to providing a sales tax exemption certificate to vendors when needed to complete a tax-exempt transaction.
- City employees who are involved in the purchasing function in any manner must refrain from all indications or appearance of impropriety with regard to vendors, as these may be construed as evidence of favoritism or providing an unfair advantage. A conflict of interest arises when a purchase of goods or services would result in the employee or any member of the employee's family or household realizing a financial gain. The employee shallreport all potential or actual conflicts of interest to their department director or City Manager (as applicable) and remove themselves from the decision making process. Specifically, employees are not to accept gifts, gratuities or offers from any individual, company, firm, or business establishment that is a current or prospective vendor. Offers may include, but are not limited to money, entertainment, gifts, favors, loans, or promises

of employment. Any such offers should be politely declined, and any offers of significant value that could be construed as an attempted bribe are to be reported immediately to one's supervisor.

Purchase Categories and Policy

Purchases under \$10,000

Purchases in this category may be made based on the department director's knowledge of the market. Reasonable effort should be made to obtain the most favorable price for these purchases. However, no formal or informal competitive price analysis is required.

Purchases between \$10,000 and \$40,000

Vendor choice for purchases between \$10,000 and \$40,000 require department directors to solicit at least three competitive quotes.

Directors may obtain quotations by fax, by e-mail, by written quotation, from current printed catalogs, or from internet listings of goods or services. Regardless of the format of the quotation, comprehensive information documenting the quotations shall be compiled on a City of Snellville Purchasing Quotation Form.

A copy of the Purchasing Quotation Form must be sent to the City Clerk along with accompanying invoice to indicate proper procedure has been followed. The form includes the following information:

- 1. Item(s) for which the quotations are obtained
- 2. Date quote is obtained
- 3. Format quote is obtained in
- 4. Names of all businesses providing price quotations
- 5. Specific source of the price from within thebusinesses
 - a. The name and contact information of the individual providing the quotations and copy of email or written quotation, **or**
 - b. Copy of fax for faxed quotation, or
 - c. Catalog reference (name & date of catalog, page # of catalog), or
 - d. Link and Printed/PDF copy of website page if price is obtained from the internet.
- 6. The amounts of each quotation
- 7. The City employee obtaining the quotation

The Purchasing Quotation Form shall be available for public inspection and copies must be retained by each department.

Purchases between \$40,000 and \$75,000

Vendor choice for purchases between \$40,000 and \$75,000 requires at least three written quotations from responsive vendors and approval by City Manager.

If the item(s) is available for purchase under State contract, then the department director shall document and include the contract price as one of the quotations (see State Contracts section of this document for additional information).

Purchases in Excess of \$75,000

Purchases for items costing in excess of \$75,000 require completion of the formal, sealed bid process and approval of a contract by Mayor and City Council. An exception to the formal bid process may be made for purchases above \$75,000 in cost that are available via State Contracts

The State of Georgia Department of Administrative Services maintains statewide contracts on many items and services useful and necessary to the City's operations. Utilizing these pre-negotiated contract prices can save administrative time and money on needed purchases.

Since State contracts are already the result of a competitive process, departments are authorized to purchase off of State contracts at the prices bid or negotiated by the State of Georgia in lieu of requirements for obtaining additional competitive prices or completing the sealed bid process. However, departments should spot check State contract prices with prices available for the same item from other sources in an effort to obtain the most favorable price through the most appropriate process.

State contract information can be found on the internet at the State of Georgia's Department of Administrative Services website. This information can be reached by going to http://www.doas.state.ga.us/ and clicking on "Procurement."

Bid Procedures

- 1. **Public Notice of Invitation to Bid** Public notice of an Invitation to Bid shall be advertised in the City's legal organ at least ten (10) calendar days before the bid opening date and as required by Georgia law or other relevant requirements associated with funding. The public notice shall contain a full description of the item or services to be purchased (including specifications as applicable), shall include all contractual terms and conditions applicable to the procurement, shall state the location where bid documents may be obtained and the date, time and place of bid opening. Notice of any required bonding and insurance (see Bonding section of document) shall be included in the bidpackage.
- 2. Invitations to Bid may be sent to any known suitable vendor as well as those vendors who participated in similar procurement in the past. Any other methods of advertisement identified as likely to result in optimal competition, such as posting on the City of Snellville website, should be considered in addition to the required public notice in order to garner the highest level of response to bid.

- 3. Submittal of Bids Posted bid opportunities shall detail requirements for vendor delivery and identification of bid submissions, such as delivery in a sealed package that clearly identifies the bid being responded to. Bids are addressed and submitted to the project manager as listed in the issuance and administration of the bid. The staff member receiving the submission shall date and time stamp the package immediately upon receipt. Bids shall remain sealed and secured until time of bid opening. Bids may be withdrawn only by written request of the submitting party to the listed City project manager. Request for withdrawal may be made at any time prior to the bid opening. Mistakes realized by submitter before bid opening may be modified by written request of the submitting party to the relevant project manager prior to the bid opening. Bids received after the designated date and time of bid opening shall not be opened or considered, except at the sole discretion of the City of Snellville. An Invitation for Bid may be cancelled prior to opening date at the sole discretion of the City of Snellville.
- 4. **Bid Opening** Bids shall be opened in the presence of the project manager of the bid package or designee and at least one additional witness, who may be a City employee, on the date and at the time and place designated in the Invitation for Bid. The name of each bidder, the purchase price contained in each bid and such other information as deemed appropriate shall be announced as the bids are opened. A record of bid information and bid tabulation shall be recorded and maintained as a public record to be completed by the receiving project manager. The bid tabulation documentation must include all relevant information to illustrate responsiveness to the posted bid, including submission of any required bonds and appropriately detailed price information.

After bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the City or fair competition shall be permitted. However, corrections in bids shall be permitted only to the extent that the bidder can show by clear and convincing evidence that a mistake of a nonjudgmental character was made, the nature of the mistake, and the bid price actually intended. Such correction and justification shall be provided in writing to the issuing project manager.

- 5. **Bid Evaluation** Bids shall be evaluated based on the requirements set forth in the Invitation to Bid, which may include criteria such as quality, delivery, and experience/suitability for a particular purpose. No criteria may be used in bid evaluation that is not specifically set forth in the invitation.
- 6. **Rejection/Disqualification of Bids** The City reserves the right toreject any or all bids if it determines such rejection to be in the best interest of the City. The following types of bids shall be subject to disqualification for cause:

- A bid which is incomplete in any material aspect
- A bid submitted without requiredbonds
- 7. **Bid Award** Subject to approval by the Mayor and City Council, bids shall be awarded to the lowest responsible bidder whose bid, conforming to the Invitation for Bid, will be most advantageous to the City of Snellville, with price and other factors considered. However, no bid shall be awarded to a vendor who owes past due taxes or fees of any kind to the City of Snellville, unless the past due amount owed is paid in full prior to the awarding of the bid. Any rejections of low bids shall be explained and documented in writing and filed with bid documentation. A written award (such as a Notice to Proceed) mailed or otherwise furnished to the successful bidder within the time for acceptance specified in the Invitation to Bid shall be deemed to result in a binding contract without further action by either party.
- 8. **Receipt of One Sealed Bid** In the event only one sealed bid is received, no formal bid opening shall take place. If it is determined that specifications need revision, the one bid received will be returned unopened to the vendor with a letter of explanation, and a new Invitation for Bid shall be prepared. If it is determined that other vendors need to be contacted, the bid due date will be extended, and the one bid received will remain sealed until the new bid opening date. The vendor submitting the single bid will receive a letter of explanation.

Request for Qualifications

For the procurement of services where the qualifications of the firm or its principals are central to the services performed, the initial step may be the issuance of a Request for Qualifications (RFQ) prior to or in place of issuance of an Invitation to Bid. RFQs are typically used when a specialized professional service is sought. An RFQ might seek information regarding background of the firm, summaries of similar work done by the firm, references, biographies of personnel, time allocation of staff for the project, etc. Price proposals for goods or services to be selected via RFQ must be submitted separately in a sealed price bid. Once RFQs have been received and evaluated, the top candidates might be invited for interviews and separately submitted pricing estimates are reviewed.

Bonding

Bonds provide a form of financial protection against damages. A bond is a binding agreement executed by a bidder or vendor and another party to guarantee the performance of certain obligations or duties to the purchaser. There are three types of bonds that may be appropriate for inclusion in procurement for costly items or construction projects.

Bid Bond

Bid bonds provide surety that the firm awarded a bid shall not withdraw the bid, shall insure the execution of the contract document, and shall furnish any required Payment and Performance Bonds. When specified in the Invitation for Bid and where the cost is greater than \$100,000 or as required by the City, each bid must be accompanied by a bid bond of not less than five (5) percent of the amount of the bid or as required by the City. The guarantee may be in the form of a Cashier's Check or Certified Check made payable to the City of Snellville, or a Bid Bond issued by a surety company. Bid Bonds will be returned upon award of the contract.

Performance Bond

A performance bond is executed following award to a successful bidder to protect the City of Snellville from loss due to the bidder's inability to complete the contract as agreed, and to secure the fulfillment of all contract requirements.

Following contract award and execution and prior to commencing work, the successful bidder will be required to furnish a performance bond if the contract is more than \$10,000 for road projects or more than \$50,000 for all other projects. The guarantee of performance may be in the form of a Cashier's Check, Certified Check made payable to the City of Snellville, Performance Bond, or irrevocable Letter of Credit issued by a Bank or Savings and Loan Association as defined in O.C.G.A., Section 7-1-4. Irrevocable Letters of Credit will not be accepted on contracts of more than \$300,000.

Payment Bond

The successful bidder will be required to furnish a guarantee of payment for the protection of all subcontractors, individuals, or businesses participating in the project or contract. The payment bond is normally in the amount of the contract awarded and must be provided prior to commencing work. This bond is required for construction or other projects with subcontractors that total \$25,000 or greater. This guarantee may be in the form of Payment Bond, Cashier's Check, Certified Check made payable to the City of Snellville, or an irrevocable Letter of Credit issued by a Bank or a Savings and Loan as defined in O.C.G.A., Section 7-1-4. Irrevocable Letters of Credit will not be accepted on contracts of more than \$300,000.

Purchase Methods

Purchase Requisition /Purchase Order

Purchase of items valued at greater than \$1,000 through use of a Purchase Requisition followed by review and issuance of a Purchase Order is the preferred method of payment.

A purchase requisition and purchase order both contain the same purchase information. The difference is that the purchase requisition is an internal document that establishes the intent and approval to purchase, whereas the purchase order is an external document that contractually authorizes the vendor to provide goods or services.

A purchase order is important because it is a legal document that creates a written obligation between the City of Snellville and a vendor. For this reason, it is important that purchase orders are created prior to the purchase, not "after the fact.. Purchase orders are also important to the City's accounting system because purchase orders encumber the department's budget.

Encumbering means that the budget line is reduced by the amount of the purchase order as soon as the Purchase Order is created, and before an invoice is received or paid. This improves budget control and reduces the chance of a budget accidentally being overspent.

The following procedures are used to prepare and issue purchase orders:

- 1. An authorized departmental representative completes an electronic purchase requisition using the appropriate software system. The requisition mustinclude complete vendor name, item description (including a written description and stock number if applicable), quantity, cost,, and any other required product details as well as the appropriate budget account code the purchase is being charged to
- 2. The department director reviews the purchase requisition(s) for completeness and availability of budgeted funds before approving in the system.
- 3. Once the requisition is approved by the department director, a purchase order is automatically created in the system.
- 4. The Purchase Order is available in the system. Department directors may print and physically sign the PO before providing to a vendor if needed in order to proceed with purchase.

Annual (or Term) Contracts and Blanket Purchase Orders

It is often advantageous to procure goods or services on an annual or long-term basis. Such procurement might be for service or maintenance contracts, or for the purchase of commodities such as building or office supplies or petroleum products. Please note that all contracts including Annual or Term Contracts and Blanket Purchase Orders must comply with contracting requirements for signature and attestation.

Service or maintenance contracts typically specify a term (length of agreement). Purchase of commodities may result in a pricing agreement. For example, a vendor might offer a percent discount from catalog or list price in anticipation of selling a greater quantity of goods to the City. Pricing agreements should require no commitment on the part of the City to buy a specific quantity of goods or service, and should contain a "nonexclusive" clause that allows the City flexibility to use other vendors when needed or desired.

In the event that the City enters into any pricing agreements, the City shall confirm the arrangements through a "blanket" purchase order that would confirm the pricing agreement but not indicate specific quantities or cost of goods to be purchased.

Normally, no contracts or blanket purchase orders shall exceed one year in length. Moreover, contracts or blanket purchase orders always expire at the end of the fiscal year due to the necessity for Mayor and Council to establish new budget authority.

Charge Accounts / Charge Cards

The City has a limited number of charge accounts and charge cards with area merchants. A list of these merchants is available from the Finance Manager. Staff should inquire with their department director and/or Finance Manager to remain informed about when availability and use of a charge account or card is the best payment option.

In general such arrangements are acceptable and beneficial when:

- 1. The City expects to have multiple purchase transactions with the merchant:
- 2. The City can authorize departments /individuals who have purchasing Privileges for these recurring transactions; and
- 3. Billing procedures provide an audit trail of what department or individual made the purchase

The City Manager and Finance Manager are responsible for processing any paperwork necessary to establish or alter such arrangements with prospective or existing vendors. Departments may request changes that are deemed to be of benefit to the City, but are not authorized to establish charge accounts on their own.

City Credit Card

The City Manager maintains two (2) credit cards for use by the City of Snellville. the Police Chief, at discretion of City Manager, is authorized to maintain one (1) credit card for purchases. Credit cards shall be used only for purchases that cannot easily be made through alternative methods. Common uses for the card are:

- Conference and Training Registrations
- Purchases from Online Vendors Recurring (ie monthly) Service Costs

Departments who require use of the credit card to complete a purchasing transaction must coordinate use with the City Manager or a designee, including considering credit and purchasing limits and appropriate planning for timing (such as in the case of registering multiple staff for conferences or trainings that take place at the same time).

Authorized use of credit cards is achieved by:

- Verification of sufficient budgeted funds by staff and/or department director
- Signing out credit card from City Manager or designee
- Purchase completion and retention of receipt
- Printing of receipt, notation of appropriate fund code for cost, and signature by department director
- Submission of receipt with fund code information and signature to Administrative Manager or designee. Regular failure to provide required documentation and receipts will result in denial of use of City credit card.
- The Finance Manager or designee is responsible for reconciling the credit card statement and preparing the accounting entries to record expenditures.
- The credit card shall be paid prior to the due date to avoid any charges.

Use of the City credit card is absolutely prohibited in the following situations:

- 1. Any purchase that is not budgeted or exceeds the department's approved budget amount.
- 2. Any purchase that is not work related
- 3. Cash advances through ATMs or bank tellers.
- 4. Purchases of personal items of any nature.

Petty Cash Purchases

When warranted, petty cash funds may be established in an amount not to exceed \$250 per department. These petty cash funds are to be used for minor purchases that may be expedited more efficiently using cash than with a purchase order or charge card. Petty cash may under no circumstances be used to conduct personal business. For instance, petty cash may never be used to cash employeechecks.

Petty cash purchases must be approved by the department director and are reimbursed following submission of the Check Request Form and all related required documentation to the Finance Manager. Related receipts and itemized purchase documentation must be submitted with the Check Request Form and the form must also include proper budget account codes and approval by the appropriate Department Director.

Following review, funds are reimbursed to the appropriate petty cash fund by the

Finance Manager.

Petty cash shall be maintained in a secure manner by each department director via a documented process approved by City Manager. The total of cash and petty cash receipts on hand should always be equal to the authorized petty cash amount and is subject to unannounced desk audit by either City staff or external auditor. Any shortages or overages of petty cash should be reported immediately to the Finance Manager and City Manager along with documentation detailing the amount above or below recorded fund balance and any other relevant details.

Other Purchasing Policies and Procedures

Sanitation and Recycling Services Contract

The City contracts for sanitation and recycling services, and then provides those services to citizens. As an approved exception to the bid requirement for purchases in excess of \$75,000, this contract may be extended by vote of the City Council when the public works department demonstrates that extension of service contract serves the best interests of the City's taxpayers. If the Council determines that a new contract is desired, then standard bid procedures apply.

Receiving

It is the responsibility of department directors to execute appropriate follow-up to purchases to ensure that the goods or services ordered are received according to the requisition and purchase order. When a shipment is received, all goods should be inspected and compared to both the packing slip that accompanies the shipment and the internal copy of the purchase order.

Only Known Source (Sole Source) Purchases

"Only known source" purchases are purchases of goods or services that are so unusual or unique that only one vendor is known to provide this item. If a vendor sells a product that is unique in design, but other vendors have products with a different design that performs the same function, then this is not an "only known source" situation.

An exception to the requirement of competitive purchasing for any procurement over \$5,000 may be made in the unusual circumstance when a good-faith review of all known or potential vendors determines that there is only a single known source for procurement. Departments must take care to avoid eliminating competition by written specifications or other requirements that needlessly and unfairly result in excluding sources of supply.

Departments are required to provide a written explanation of any "only known source" purchases and have the purchase approved by the City Manager prior to issuance of a purchase order. A copy of the approved explanation shall be retained with the copy of the purchase order.

Long Lead Time Purchases

Items known to have a significant lead time for delivery, such as vehicles and heavy equipment or custom-made items built to order specifications, may necessitate purchase to be initiated to account for long lead time. Such items are permitted to be purchased as available with City Manager approval of request by department director.

Cooperative Purchasing

The City may participate in a cooperative purchasing agreement for procurement with other governmental entities or non-governmental organizations for contracts, agreements or bids. Cooperative purchasing helps to reduce the cost of purchased goods and services through pooling the purchasing power of multiple agencies.

The City may also participate in "piggy-backing" onto existing procurements of other governmental entities or non-governmental organizations provided that the procuring entity purchasing policies are compatible with Snellville's purchasing policies. These may include, but are not limited to, state contracts and bids, county contracts and bids and local government contracts and bids.

Emergency Purchases

Normal competitive purchasing procedures may be temporarily waived during bona fide emergencies. An emergency is hereby defined as any situation or circumstance that is determined to constitute a threat to public health, safety or welfare or to the soundness and integrity of public property, or to the delivery of essential services, and where the adverse effects of such emergency may worsen materially in the short term with the passage of time. Approval of purchases under emergency circumstances shall be based upon City Manager approval.

End of Fiscal Year Purchases

Snellville adheres to generally accepted accounting principles for local governments. These accounting principles provide that expenditures are accounted for when the "liability is incurred." For instance, if a purchase order is issued in June, the amount of the purchase order is not charged against that year's budget if the item is not received until July or August. An invoice must be issued before the order is charged to a budget. If an item is bought through a charge account in June, it is charged against that year's budget, even if the charge card account statement is not received until July. Similarly, generally accepted accounting principles do not permit a purchase initiated in July to be charged against the prior year's budget.

To reduce end of year confusion and accounting problems, purchasing should be minimized to critical items only during the month of June. In particular, expenditures from departmental contingency accounts should not take place during the month of June.

All purchase orders are closed on June 30 and must be reissued and budgeted for in the next year's budget.

Invoices and Accounts Payable

General Rules and Principles

- All purchasing activity that results in the issuance of a City check requires
 adequate supporting documentation prior to making the payment.
 Supporting documentation includes, as appropriate, purchase requisitions
 /purchase orders, invoices, receipts for expense reimbursement, Check
 Request Forms, charge card /credit card statements, contracts, expense
 reports, etc. .
- Payment authorizations should be supported by original invoices rather than a copy of an invoice or a statement. This is important to prevent duplicate payments to vendors. Any exceptions must be documented explaining the reason for using a copy.
- Payment checks to vendors shall not be issued until the department director or other authorized department employee has approved the invoice or other supporting document for payment.
- The City's standard terms of payment are to pay within 30 days of the receipt of an invoice. All personnel, within the Finance Office and within departments, must work together to assure that this standard is met. This standard is used to protect the City's creditrating and avoid late charges.
- Department directors shall assure themselves that the goods have been received in good condition and correct quantity, or that the service has been satisfactorily performed, prior to approving payment. Any chargesin dispute shall promptly be communicated to the vendor, and then await resolution prior to payment.
- "Special handling" or "rush" handling of invoices is inefficient and
 expensive and therefore strongly discouraged except with City Manager
 approval. Priority must be given to standard, efficient invoice processing
 according to these procedures, and avoidance of invoice handling outside
 the norm due to failure to adequately plan.

Operational Procedures

- All invoices should be mailed or sent to the department initiating the purchase. The invoices shall be marked the date received, budget account and approval by department director.
- 2. Approval of invoices for goods or services purchased is part of each department's fiscal accountability. This step is intended to assure that no checks are issued merely because an invoice has been received or prior to verification that the ordered goods and services have been provided (see

- the Receiving section above for more details). Invoices should be carefully checked and checked for accuracy against any purchase orders and packing slips.
- 3. Invoices should be processed by departments on a daily basis. Approved invoices must be sent to the Finance Manager in a timely manner to be processed for payment.
- 4. For invoices initiated by a purchase order, the Purchase Order Manager (currently the City Clerk) shall receipt the corresponding purchase order filed by vendor and check the invoice and purchase order for conformity. Should there be any significant deviations, such as additional items on the invoice or prices that exceed the purchase order amount by more than 5%, or any other perceived irregularity, the invoice should be flagged for further explanation from the department or vendor.
- 5. Invoices will be paid every other Thursday to control workflow in the Finance Manager's Office. The Finance Manager must receive all invoices and related documentation **no later than 12:00 p.m. on the Tuesday before the check run.** This consideration is very important to avoid last minute problems and provide adequate time to carefully complete all check issuing procedures.
 - Approved invoices returned from the departments are entered into the accounts payable system by the Finance Manager in a timely manner that will assure all approved invoices are paid on the Thursday check run dates. These invoices are to be designated as 'entered.' Payment dates will be entered to meet the City's standard of paying valid invoices within 30 days of receipt. To provide adequate time for mail handling, invoices are to be set up for checks to be issued (at least) 5 days before the due date.
- 6. It is the responsibility of the Finance Manager to assure that the invoice payment process operates smoothly and invoices are paid within the 30 days. Any failures to meet this standard, any receipt of past due notices, or any problems that hinder meeting the 30-day standard shall be reported immediately to the Finance Manager.
- 7. Prior to a check run a Payable Register is run and reviewed for errors:
- 8. Checks are printed and signed through the financial software.
- 9. A Check Register is run following each check run.
- 10. Original checks are inserted into envelopes along with any remittance invoice copies furnished by the vendors. The check envelopes are put in the outgoing mail to be mailed the following morning.

Other Accounts PavableIssues

Manual or "Rush" Checks, Pick-up of Checks

Checks are issued bi-weekly on alternate Thursdays. There should seldom be situations that require special processing of checks. As stated above, special handling is inefficient, expensive, disruptive, and can lead to errors. It is realized that exceptions may have to be made on occasion, but the circumstances should truly be exceptional.

In keeping with sound business practices, vendors or payees are not allowed to pick-up checks from the Finance Office. Checks, other than checks to city employees, are mailed to the payee.

Request for Check Form

A "Request for Check " form may be used for payments or purchases not requiring a purchase order or involving a City credit card or petty cash. The form is to be completed, approved by the department, and sent to the Finance Office with appropriate supporting documentation.

Partial Payments

Because of back orders or because many contractual purchases are paid over time, invoices are received which are only partial payments against the purchase order. In these situations, a department using the Request for Check Form may initiate the partial payments. The requests should be sent to the Purchase Order Manager (currently the City Clerk). The purchase order shall remain open until the final terms of the purchase order have been completed.

This Policy is adopted the 10^{th} day of March 2025.

ATTEST:	\wedge
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Willisa	June
Melisa Arnold, C	ity Clerk

APPROVED AS TO FORM:

Jay Crowley, City Attorney Powell & Crowley, LLP Tod Warner, Mayor Pro Tem-

Norman A. Carter, Council Member

Kerry Hetherington, Council Member

Cristy Lenski, Council Member

Gretchen Schulz, Council Member



City of Snellville Purchasing Quotation Form

Item(s) for which quotations are obtained:

This form is to be used to document quotations for purchases between \$5,000 and \$20,000. A **minimum of three (3) quotations are required**. A copy of the completed form should be sent to the Purchase Order Manager (City Clerk) along with invoice. Departments are responsible for retaining original copies.

Budgeted Amount:			
Account Code:			
Employee Receiving Quote	es:		
Name:			
Title:			
Supplier	Quotation	Quote Received From	Date
	Amount	Name of Representative and Email, Catalog Reference (name, date, pg. #), Website Link, or Fax ***Submit relevant documentation along with form	Received
	\$		
	\$		
	\$		
	\$		
	\$	9	
Submitted by:		_ Department: Date:	
Approved:			
Departme	nt Director Signature		