

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING  
CITY OF SNELLVILLE, GA  
MEETING MINUTES**

Monday, October 28, 2024

Members: Don Britt, Chair; Norman Carter, Jr., Deborah Jones, and Jamey Toney were present. Dan LeClair, Treasurer, Emmett Clower, Vice-Chair, and Rafiq Ukani, Secretary and were absent.

Guests: Mercy Montgomery, Assistant City Manager; Angie Strickland, Cobblestone Office Park Property Manager; Kirk Demetrops, MidCity Real Estate Partners

**CALL TO ORDER**

Mr. Britt called the meeting to order at **10:02 AM**.

**APPROVAL OF MINUTES**

Mr. Carter made a motion, seconded by Mr. Toney, to approve the minutes for the meeting held on October 16, 2024. Four (4) in favor and zero (0) opposed, motion approved.

**REPORTS**

- A. Cobblestone Report Ms. Strickland provided a report on the Cobblestone Property.

**NEW BUSINESS**

- A. Updated Documents: The Tomlin

Mr. Demetrops of MidCity Real Estate Partners presented three documents for consideration and action. The documents are required for sale of The Tomlin.

Mr. Toney made a motion, seconded by Mr. Carter, to approve the Parking Easement as presented. Four (4) in favor and zero (0) opposed, motion approved.

Mr. Toney made a motion, seconded by Mr. Carter, to approve the second amendment to the Master Declaration. Four (4) in favor and zero (0) opposed, motion approved.

Mr. Toney made a motion, seconded by Ms. Jones, to approve the drainage easement. Four (4) in favor and zero (0) opposed, motion approved.

**OLD BUSINESS**

None

**EXECUTIVE SESSION**

None

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**ANNOUNCEMENTS** The next regular meeting is scheduled for Wednesday, November 20 at 4 PM at City Hall.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Mr. Toney made a motion, seconded by Mr. Carter, to adjourn. Four (4) in favor and zero (0) opposed, motion approved. The meeting adjourned at 10:21 AM.

Approved as presented.

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| <br>_____<br>Downtown Development Authority, Chair | <br>_____<br>Secretary |
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