

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING NOTICE**

Agenda

TYPE OF MEETING

- SPECIAL CALLED
- REGULAR MONTHLY MEETING
- CALLED

(X) A QUORUM OF THE MEMBERS OF THE FOLLOWING PUBLIC AGENCIES MAY BE IN ATTENDANCE AT THIS MEETING:

- MAYOR & COUNCIL
- DOWNTOWN DEVELOPMENT AUTHORITY OF SNELLVILLE
- DEVELOPMENT AUTHORITY OF SNELLVILLE
- URBAN REDEVELOPMENT AGENCY OF SNELLVILLE

DATE OF NOTICE: Monday, February 17, 2025
DATE OF MEETING: Wednesday, February 19, 2025

TIME OF MEETING: 4:00 PM
LOCATION: Snellville City Hall – 2nd Floor, Room 259

AGENDA:

I. CALL TO ORDER

II. MINUTES

- A. Approval of January 15, 2025 Regular Meeting Minutes

III. REPORTS

- A. Financial Report
- B. Cobblestone, Angie Strickland, Property Manager, Cobblestone Office Park
- C. The Grove Report, Mercy Montgomery, Assistant City Manager, City of Snellville

IV. NEW BUSINESS

- A. Grove Parking Deck Maintenance Agreement

V. OLD BUSINESS

- A. Cobblestone Marketing Strategy

VI. EXECUTIVE SESSION

VII. ANNOUNCEMENTS

The next regular meeting is scheduled for Wednesday, March 19 at 4 PM at City Hall.

VIII. PUBLIC COMMENTS

IX. ADJOURNMENT

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NOTIFICATION:

GWINNETT DAILY POST	11:03 PM	2/17/2025
ATLANTA JOURNAL "GWINNETT EXTRA"	11:03 PM	2/17/2025

As set forth in the Americans with Disabilities Act of 1992, the City of Snellville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Matthew Pepper, 2342 Oak Road, Snellville, Georgia 30078 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

The City of Snellville will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Snellville should be directed to ADA Coordinator, 2342 Oak Road, Snellville, Georgia 30078, telephone number 770-985-3503.

EXECUTIVE SESSION

An Executive session may be called to discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the open meetings act pursuant to O.C.G.A. section 50-14-2-(1). Further, discussion may include future acquisition, disposition, contract to purchase, and lease of real estate, which is excluded from the open meetings act pursuant to

O.C.G.A. section 50-14-3-(4). Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. section 50-14-3-(6).

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING MINUTES**

Wednesday, January 15, 2025

Members: Don Britt, Chair; Emmett Clower, Vice-Chair, Rafiq Ukani, Secretary, Norman Carter, Jr., Deborah Jones, and Jamey Toney were present. Dan LeClair was absent.

Guests: Mercy Montgomery, Assistant City Manager

CALL TO ORDER

Mr. Britt called the meeting to order at **4:00 PM**.

APPROVAL OF MINUTES

Mr. Clower made a motion, seconded by Mr. Toney, to approve the minutes for the meeting held on November 20, 2024. Five (5) in favor and zero (0) opposed, motion approved.

Mr. Ukani joined the meeting at 4:02 pm

REPORTS

- A. Financial Report Mr. Britt provided a report on the finances.
- B. Cobblestone Report Ms. Montgomery provided a report on the Cobblestone Property.
- C. The Grove Report Ms. Montgomery provide a report on The Grove.

NEW BUSINESS

- A. Cobblestone Marketing Strategy

Mr. Britt and Ms. Montgomery summarized the content of the drafted marketing plan created through collaboration with Ms. Strickland, Cobblestone Property Manager. The Board will receive an updated document and continue with discussion at the next meeting.

OLD BUSINESS

None

EXECUTIVE SESSION

None

ANNOUNCEMENTS

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PUBLIC COMMENTS

None

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ADJOURNMENT

Mr. Toney made a motion, seconded by Mr. Ukani, to adjourn. Six (6) in favor and zero (0) opposed, motion approved. The meeting adjourned at 4:44 PM.

Approved as presented.

_____ Downtown Development Authority, Chair	_____ Secretary