



CITY OF SNELLVILLE

ANNOUNCES A VACANCY FOR:

RECYCLING CENTER ATTENDANT

Full Time

Annual Salary Range: \$31,200.00

APPLICATIONS WILL BE RECEIVED UNTIL: November 30, 2023

DUTIES: This is responsible work attending the daily operations of the City's Recycling Center. Duties involve greeting the public, handling recyclables, overseeing community service workers, and performing grounds, building & small equipment maintenance duties. Work is performed primarily out-of-doors. Work is performed under the supervision of the Recycling Center Supervisor and the Director, Public Works.

MINIMUM REQUIREMENTS: Ability to follow verbal and written instructions, safety rules, departmental policies and procedures. Ability to establish and maintain effective working relationships with co-workers and public. Lift and carry up to 50 lbs., bend, squat, twist and push on a daily basis. Ability to operate medium to large equipment, i.e. backhoe, grapple tractor & fork lift. Knowledge of machinery and equipment use is a big plus. Work outside. Possess valid Georgia Driver's license.

HS Diploma or equivalent.

Examination: Will consist of an interview criminal history, driving history and work background check. Successful post-offer, pre-employment drug screen required.

APPLICATIONS CAN BE FILED AT:

**City Hall
Personnel Office
2342 Oak Road
Snellville, GA 30078
or online at
www.snellville.org**

THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.

DATE: November 16, 2023