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**CITY OF SNELLVILLE**

**ANNOUNCES A VACANCY FOR:**

**RECYCLING CENTER ATTENDANT**

Part Time

Minimum Starting Hourly Rate: $15.00 per hour

APPLICATIONS WILL BE RECEIVED UNTIL: November 8, 2024 and thereafter until position filled

**DUTIES:** This is responsible work attending the daily operations of the City’s Recycling Center. Duties involve greeting the public, handling recyclables, and performing grounds maintenance duties. Work is performed primarily out-of-doors. Work is performed under the supervision of the Director, Public Works.

**MINIMUM REQUIREMENTS:** Ability to follow verbal and written instructions, safety rules, departmental policies and procedures. Ability to establish and maintain effective working relationships with co-workers and public. Ability to operate medium to large equipment, i.e. backhoe, grapple tractor & fork lift. Lift and carry up to 50 lbs., bend, squat, twist and push on a daily basis. Work outside. Possess valid Georgia Driver's license.

HS Diploma or equivalent.

**Examination:**  Will consist of an interview, criminal history, driving history, and work background check. Successful post-offer, pre-employment drug screen.

APPLICATIONS CAN BE FILED AT:

**City Hall**

**Personnel Office**

**2342 Oak Road**

**Snellville, GA 30078**

**or online at**

**www.snellville.org**

**THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.**

DATE: October 24, 2024