



The City of Snellville
 Planning & Development Department
 2342 Oak Road
 Snellville, GA 30078
www.snellville.org

(770) 985-3513
 (770) 985-3514
 FAX (770) 985-3551

TEMPORARY CONSTRUCTION BUILDING AND SIGNS PERMIT

Temporary building to be used for:

- CONSTRUCTION
- SALES
- OTHER (Specify) _____

PERMIT FEE \$ 50.00

 APPLICANT NAME (please print) PROJECT NAME / SITE LOCATION

 MAILING ADDRESS CITY ST ZIP

(_____) _____ (_____) _____
 PHONE CELL PHONE EMAIL

 24-HOUR CONTACT NAME CELL PHONE

_____ WILL ELECTRICITY BE PROVIDED? NO YES (If yes, a separate electrical permit shall be required)

NO. OF TRAILERS

EXPECTED PROJECT COMPLETION DATE: _____ Note: 12-month time limit. Planning Director may renew annually.

- PROVIDE MANUFACTURERS SPECIFICATIONS SHOWING FOUNDATION & TIE-DOWN PLAN
- PROVIDE SITE PLAN SHOWING LOCATION OF THE TRAILER(S) – INSPECTION REQUIRED

Use Standards:

1. Temporary buildings and signs are only allowed on the land on which the project is being constructed during the duration of the construction period.
2. Temporary buildings related to a subdivision development must be removed when 100% of all lots are occupied.
3. If no activity occurs at the construction site within a consecutive 3-month period, all buildings and signs must be removed.
4. All temporary buildings and signs must secure an annual permit.
5. The City must hold the certificate of occupancy for the last structure until all temporary buildings and signs are removed.
6. Temporary signs must conform to the applicable standards of Sec. 207-6 (Signs) and must be removed immediately when all lots are occupied by completed homes.

 APPLICANT'S SIGNATURE DATE

 REVIEWED AND APPROVED BY DATE

 CONDITIONS / COMMENTS